

The logo features the word "KITA" in white, followed by a stylized blue "3" composed of three horizontal bars, and then "00" in white. The background is a dark blue gradient with large, faint, light blue circular and curved patterns.

KITA300

READER USERS GUIDE

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Kitaboo Video Book

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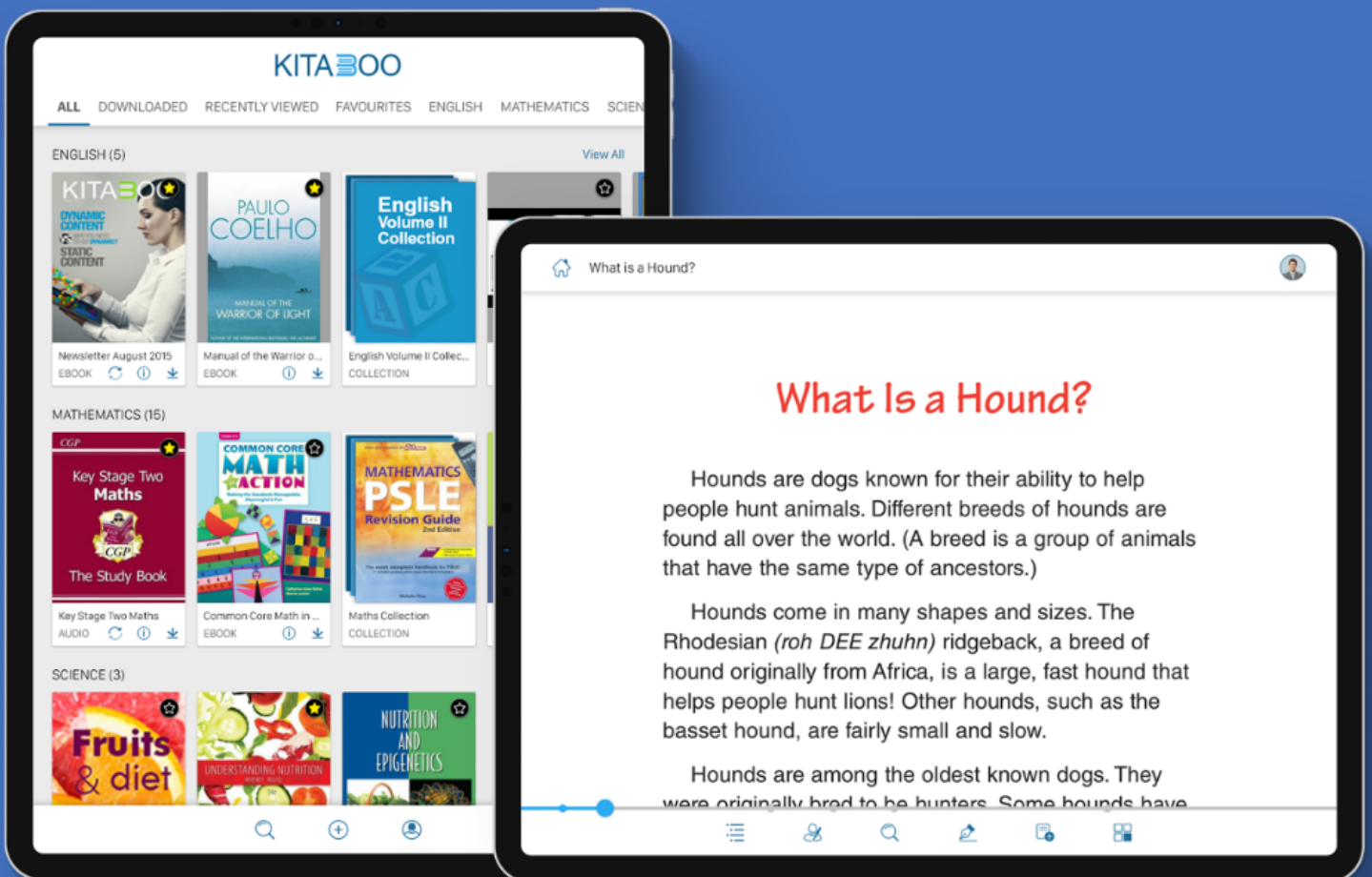
Video Book Overview

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Welcome!

Thank you for using Kitaboo Reader.

We would like to introduce you to the Reader by providing a brief overview of key controls.



1. Sign in to the Kitaboo Reader App

Sign In



1.1 How to Sign in with Your Unique ID

Allows users to experience the digital content hosted on the Kitaboo platform with the help of their unique username and password.

1. Navigate to the URL: www.read.kitaboo.com. This displays the login screen.
2. Enter your login details to sign in to the app.

3. Verify your password, if needed, by selecting the Show/Hide icon.
4. Select the Sign in button to view the Kitaboo bookshelf.
5. Select a language from the language drop-down menu.

NOTE: To enable the Sign In button, the username should consist of a minimum of six characters and the password should consist of a minimum of eight characters.

Manage Password



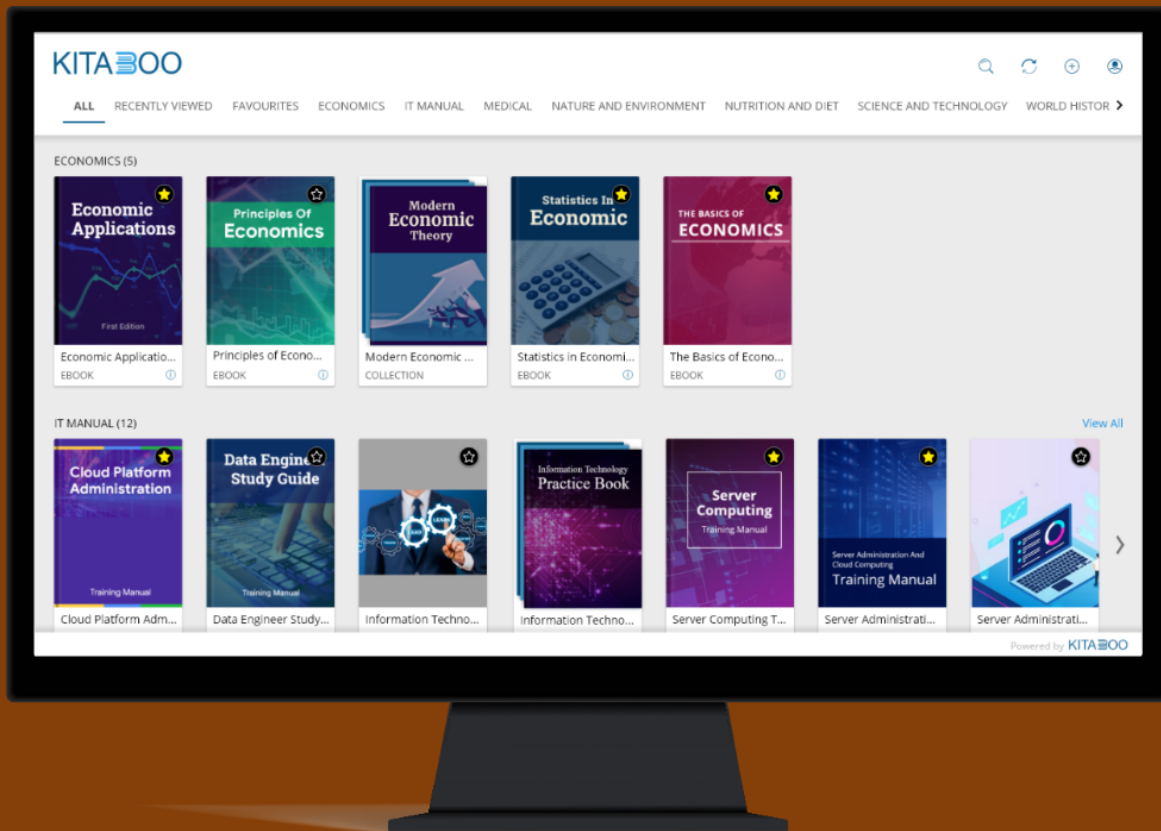
1.2 How to Retrieve Your Lost Password

In case you have forgotten your password, you can retrieve it from the Sign in screen itself.

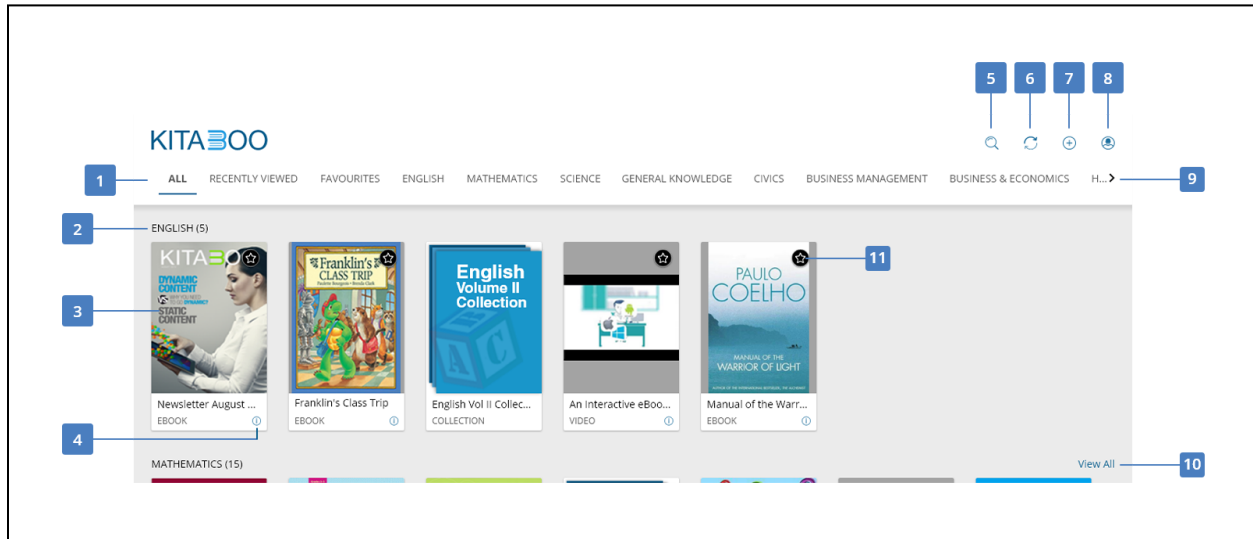
1. Navigate to www.read.kitaboo.com. This displays the login screen.
2. Select the **Forgot Password** link to go to the **Reset Password** screen.
3. Enter your registered email address. An email to reset your password will be sent to this email address.

2. Bookshelf

Bookshelf



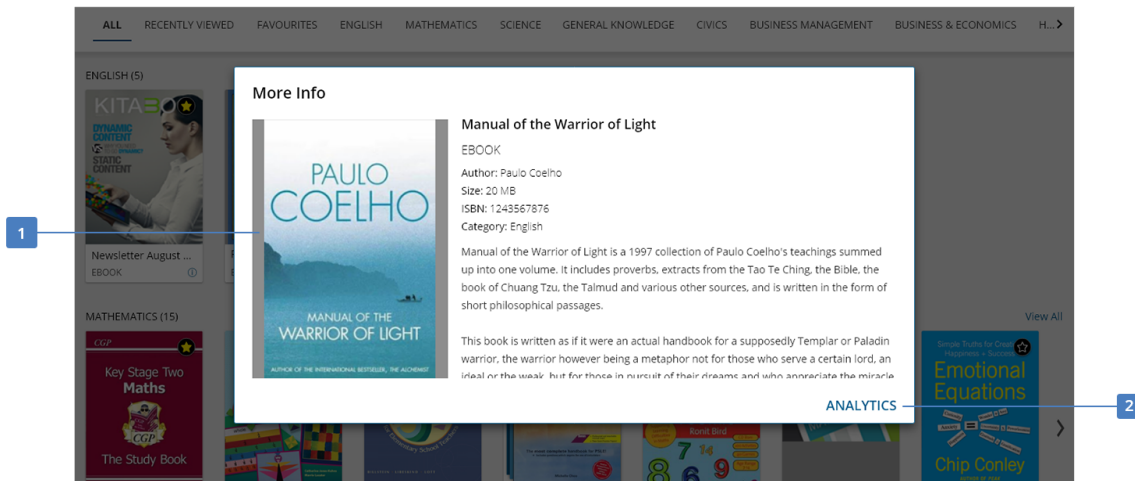
2.1 How to View Bookshelf



The Kitaboo Shelf displays a repository of content available for reading/downloading to specific categories.

1. Categories: Lets the names of categories slide from left to right.
2. Category: Displays a category name, along with the number of resources in the category.
3. Thumbnail: Displays the cover image of a resource. You can click on it to open or view the resource.
4. More Info: Lets you obtain more information about a resource.
5. Search: Opens a search panel to search content on the shelf.
6. Update: Displays the latest changes on the library.
7. Access Code: Lets you add content by using an access code.
8. Profile: Opens a pop-up that contains user's information, a link for profile setting, and the Sign out button.
9. Next: Lets you swipe back and forth the tabs, and also view more resources in a particular category.
10. View All: Displays the entire repository of content in a vertical, categorical view.
11. Favorite: Lets you add content to your favorites tab for easy access.

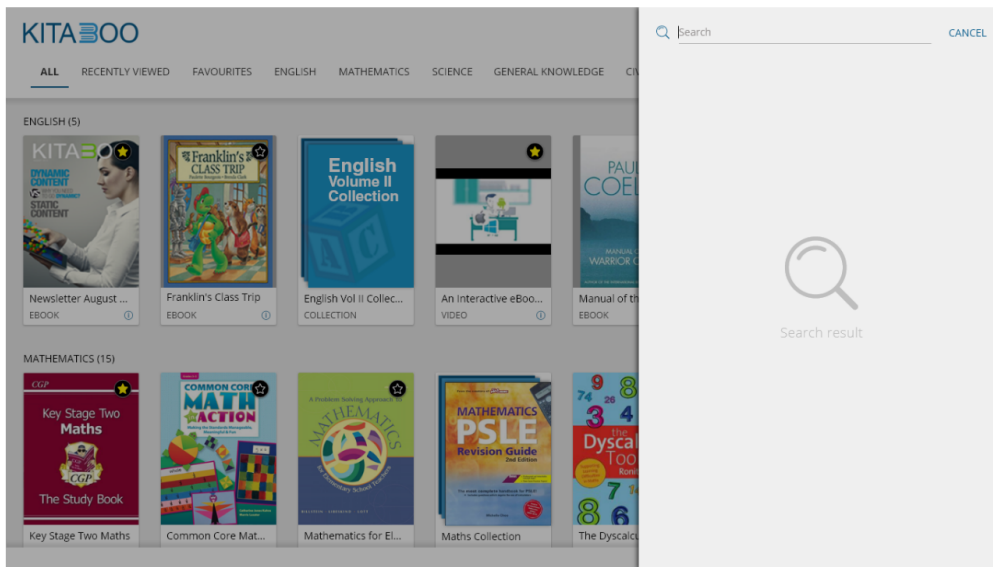
2.2 More Info



A click on the **More Info** icon opens a section containing information about a particular resource. The Reader directly launches the content on the click of the thumbnails.

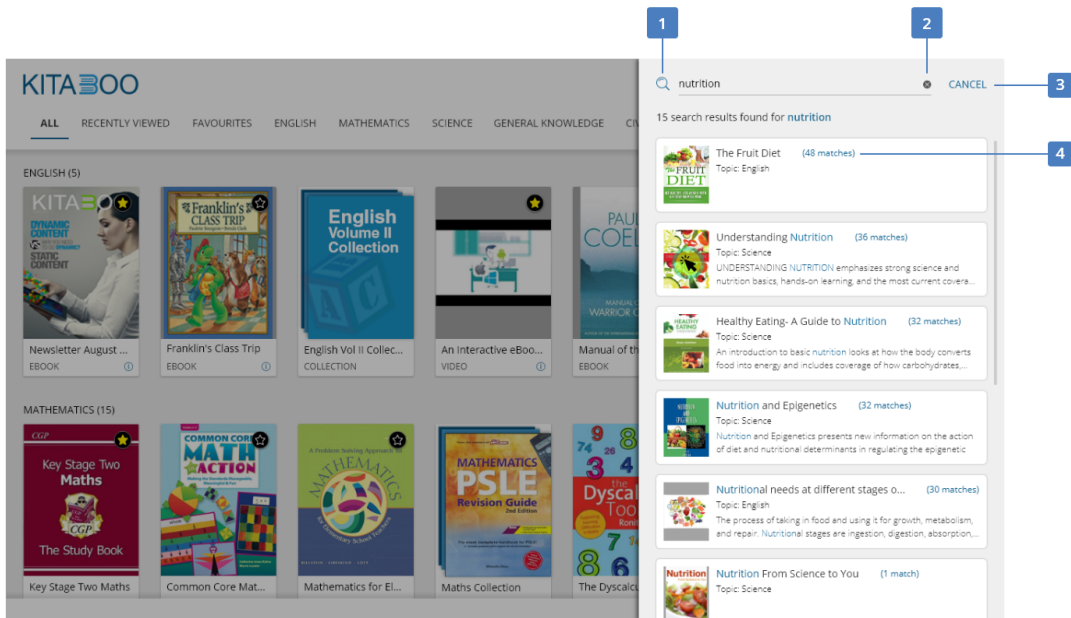
1. **Preview:** Lets users preview a few pages of a resource, if this option is available. Users need to click to open a preview widow.
2. **Analytics:** Lets users view and analyze data related to a specific resource by clicking or tapping this button.

2.3 Searching a Book on the Shelf



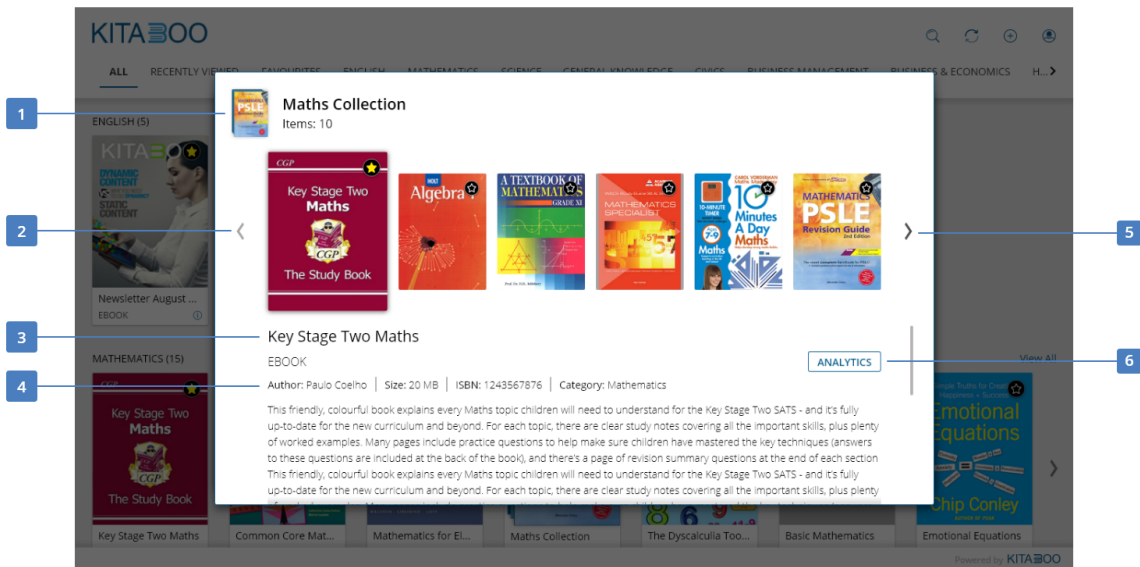
Search: Lets users search content on the shelf. A click on the **Search** icon opens an input field. Users can search for a resource by typing in a title or an author name, ISBN code, or a brief description.

2.3.1 Search-results



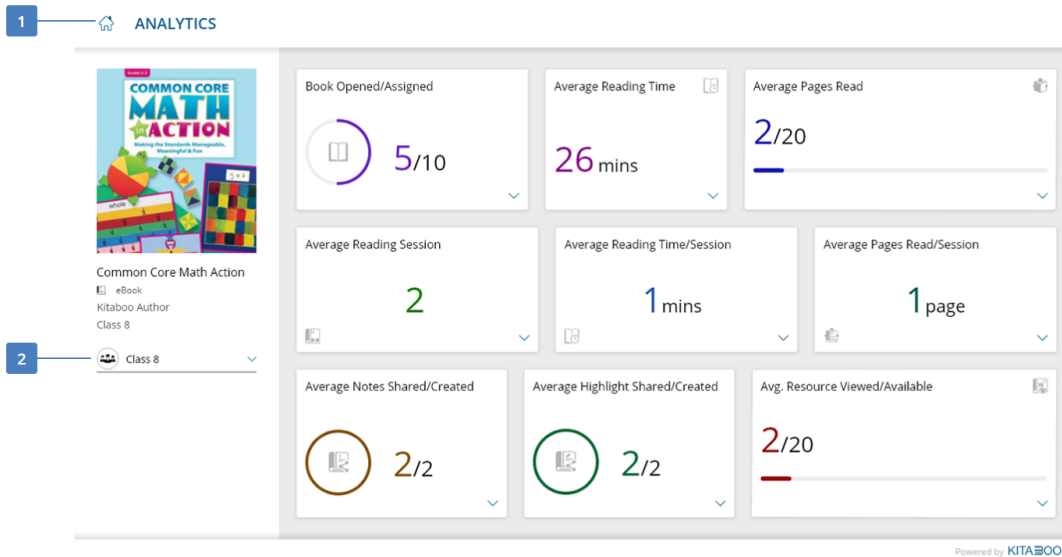
1. Search Text: Lets you search content.
2. Clear: Clears the typed text in the **Search** field.
3. Cancel: Closes the search result panel.
4. Matches: Displays the number of search results matching the search text.

2.4 Collection



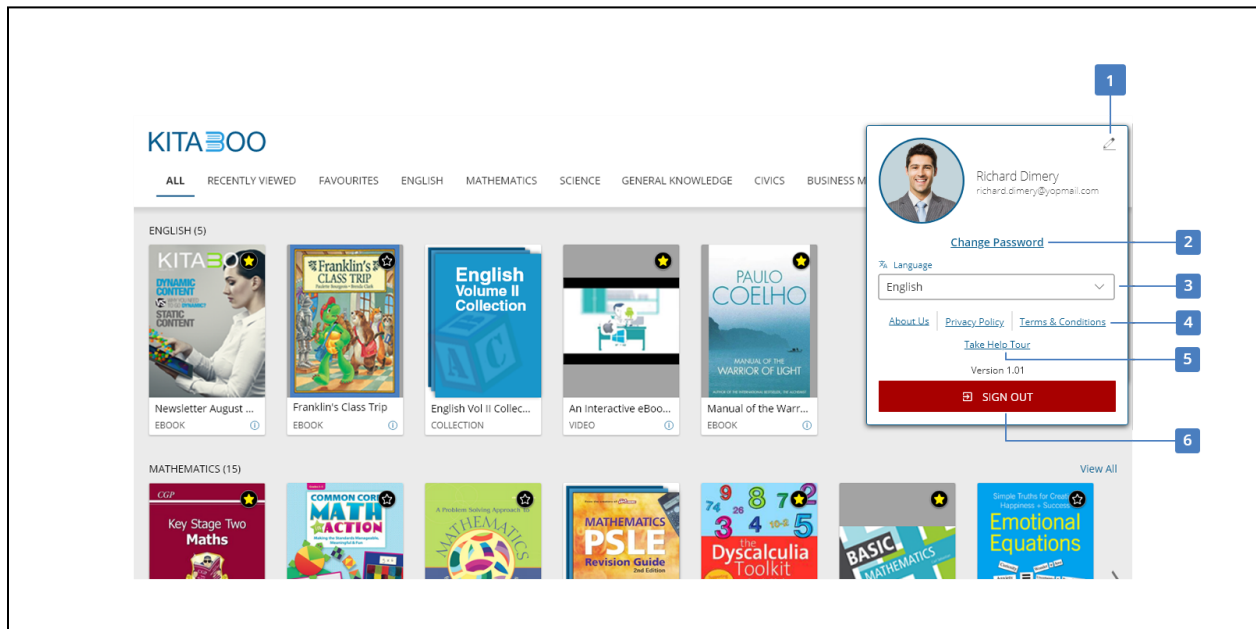
1. Collection Title: Displays the name of a collection.
2. Collection Item: Displays the number of items or content in a collection.
3. Preview Thumbnail: Lets users preview a few pages of a resource. Users need to click on it to open a preview window.
4. Book Info: Displays more information about a book, like author name, ISBN code, size etc.
5. Next & Previous: Lets users navigate easily within a collection.
6. Analytics: Displays analytics graphs related to a content.

2.5 Statistics



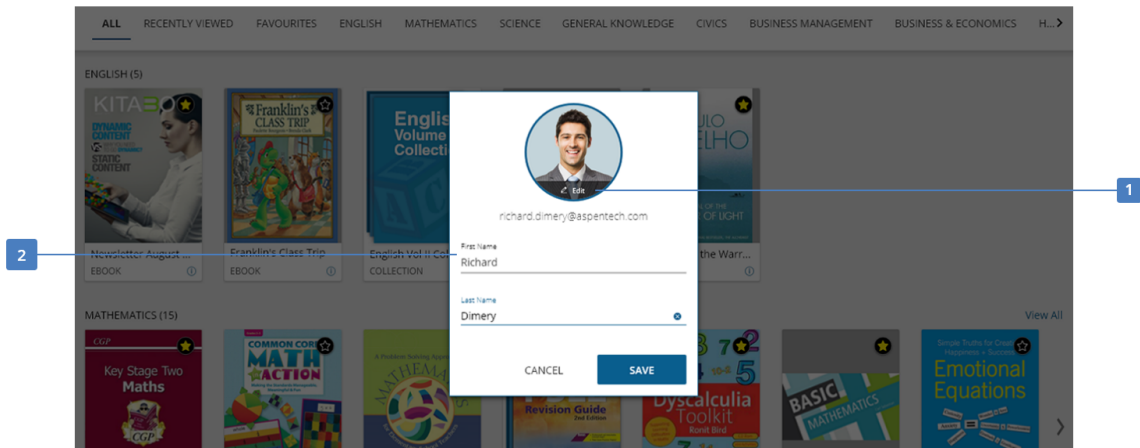
1. Back to Shelf: Lets users go back to the bookshelf.
2. Select: Lets users select a class or a student from the drop-down menu for viewing a book's usage data of learners within a specific class. You can view this data if you are using the book for multiple classes.

2.6 Profile



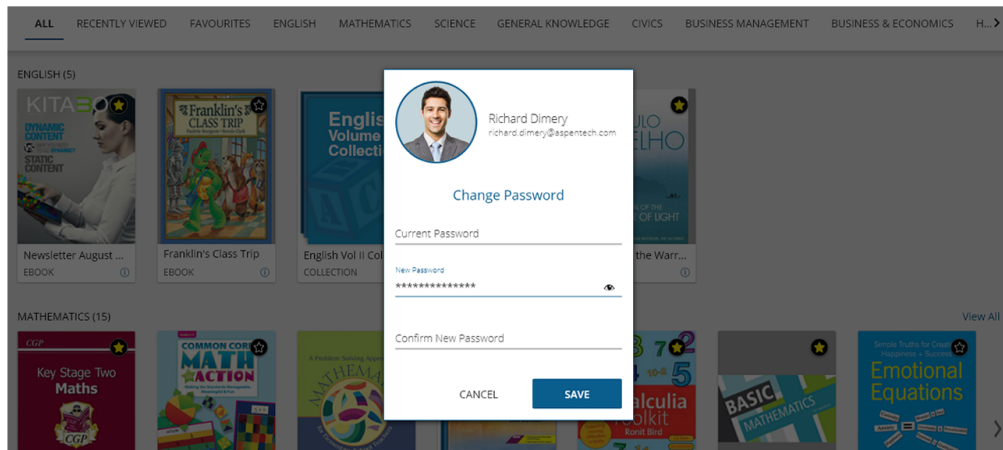
1. Edit: Lets you edit your first and last names. You need to click or tap the edit icon to edit.
2. Change Password: Lets you change your password.
3. Select Language: Displays a list of languages to select from.
4. Links: Redirect you to the respective web addresses.
5. Take Help Tour: Redirects you to the **Kitaboo Help** screen.
6. Sign Out: Lets you sign out from the reader.

2.6.1 Profile Settings



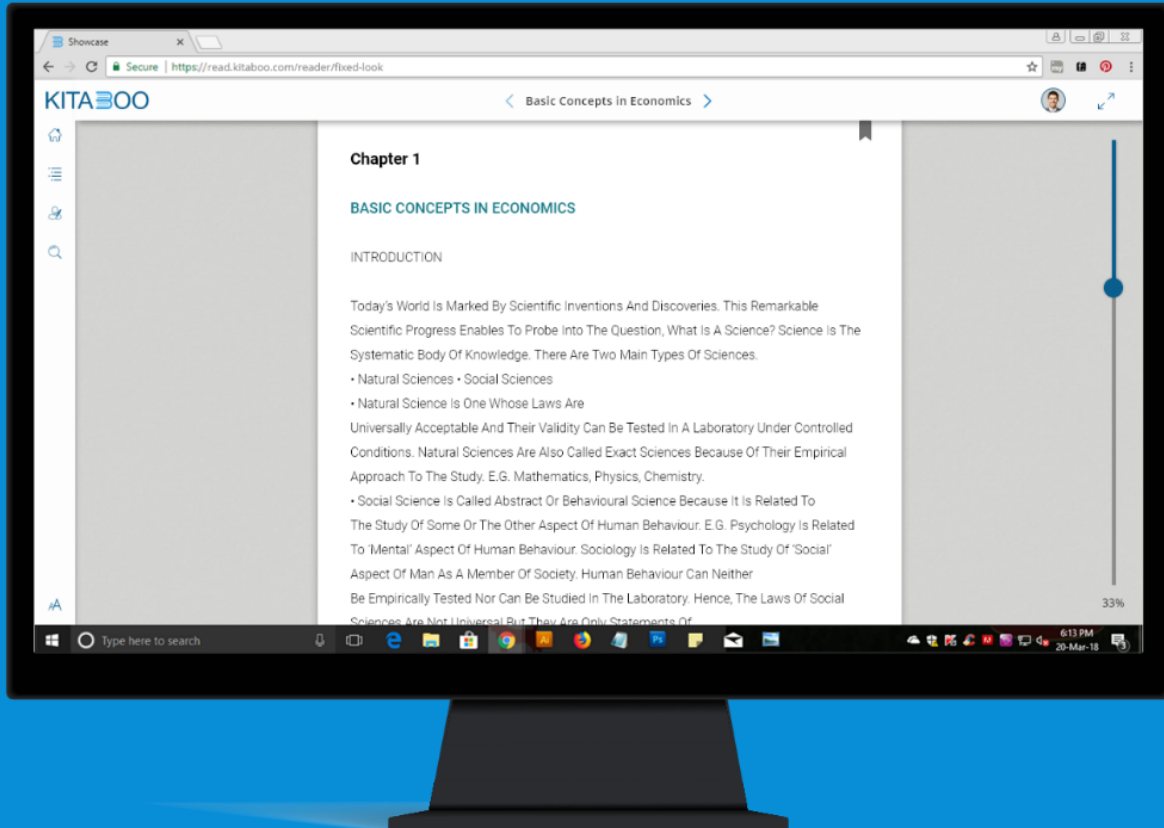
1. Edit: Lets you change your profile picture by clicking or tapping the icon.
2. First & Last Name: Edit your first or/and last name, if required. You need to click or tap the **Profile Settings** link for this.

2.6.2 Change Password



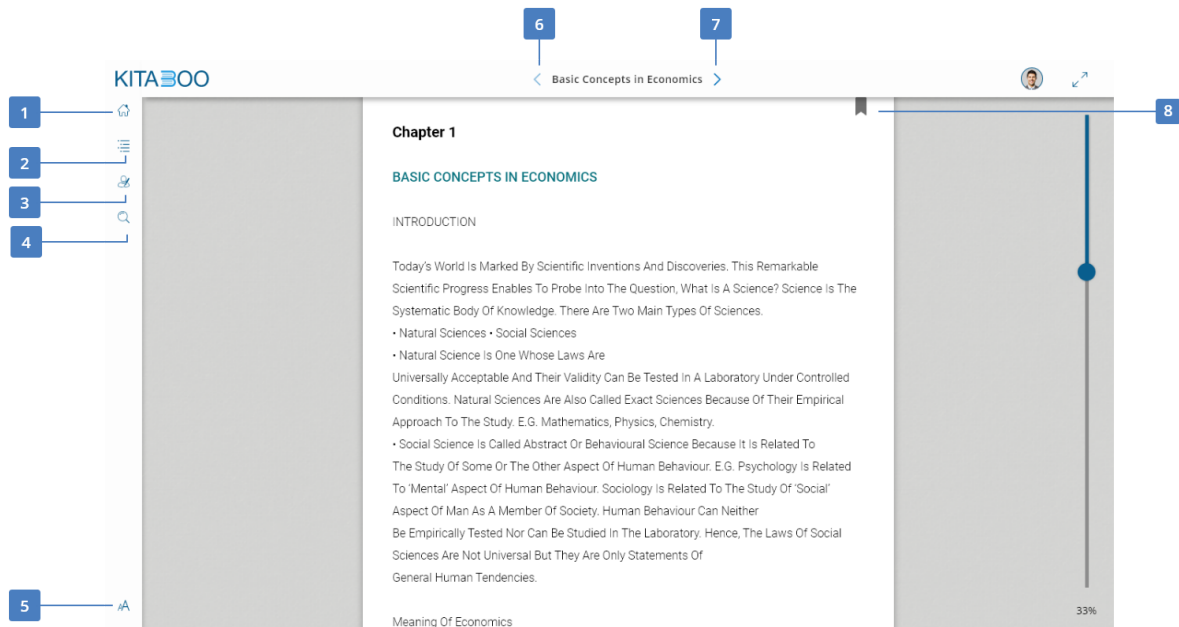
Change Password: Enables you to change your password by entering your current and new password in respective fields on the **Profile Settings** pop-up.

Responsive Content



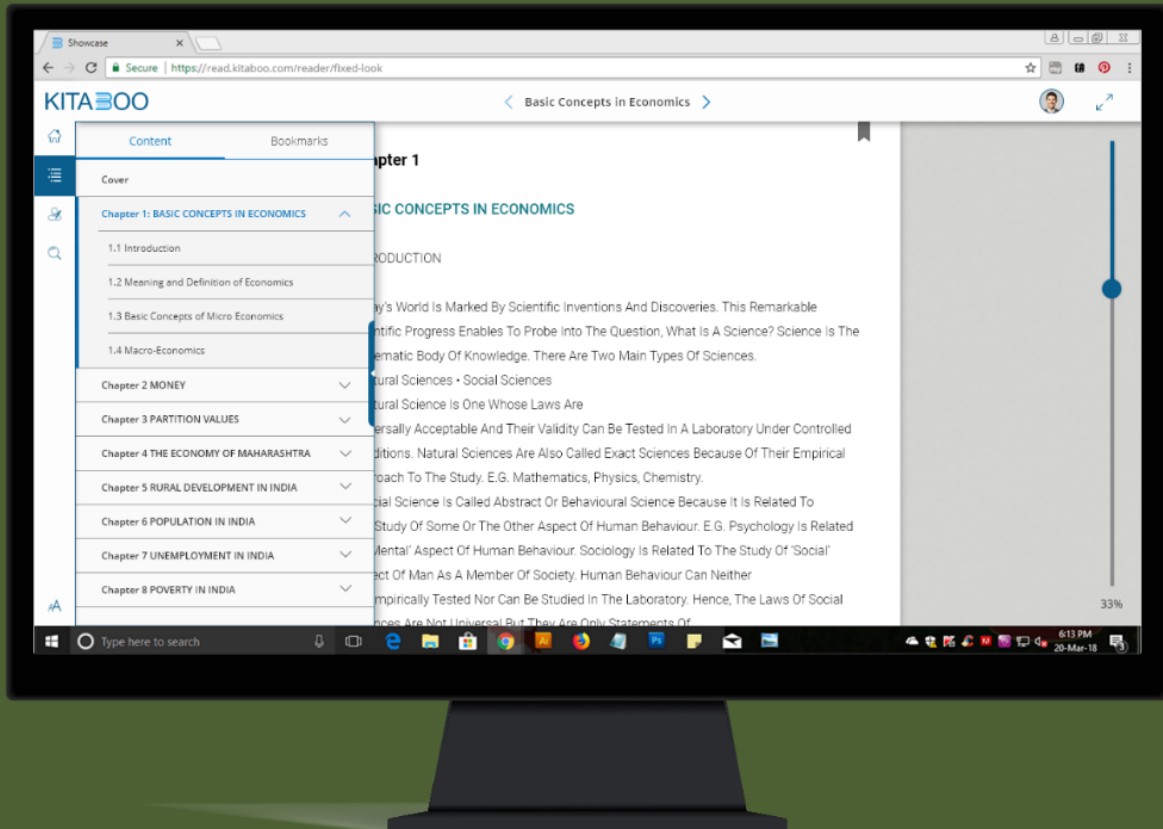
3. Responsive Content User Manual

3.1 Responsive Reader: Overview



1. Back to Shelf: Takes you to the bookshelf where you can read or add ebooks and other resources.
2. Table of Content: Opens the table of content, which enables you to quickly navigate to any part of an ebook.
3. My Data: Lists notes and highlights – both yours, as well as those shared with you.
4. Search: Lets you search for and find content in an ebook.
5. Content Setting Panel: Opens the **Setting** panel, which enables you to select the content setting options.
6. Back: Lets you go back to the previous chapter.
7. Next: Lets you go to the next chapter.
8. Bookmark: Enables you to bookmark a page in an ebook.

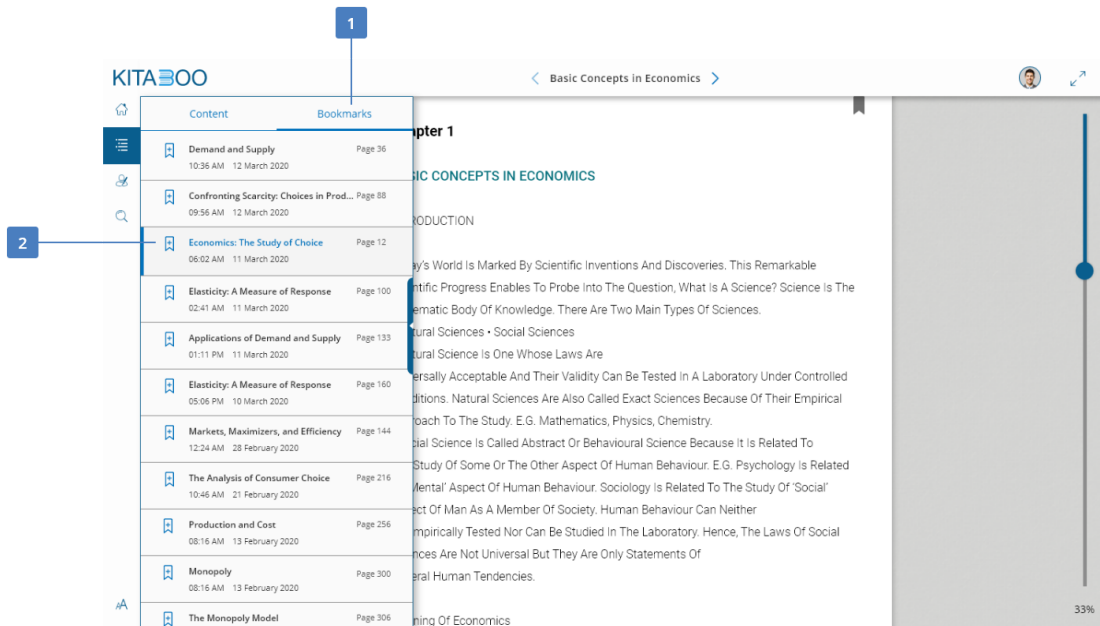
Table of Contents



3.2 Table of Contents

A Table of Content (TOC) groups the content and resources used in a book hierarchically so that you can access them easily. You can also navigate to the desired content via index terms and bookmarks.

3.2.1 Contents



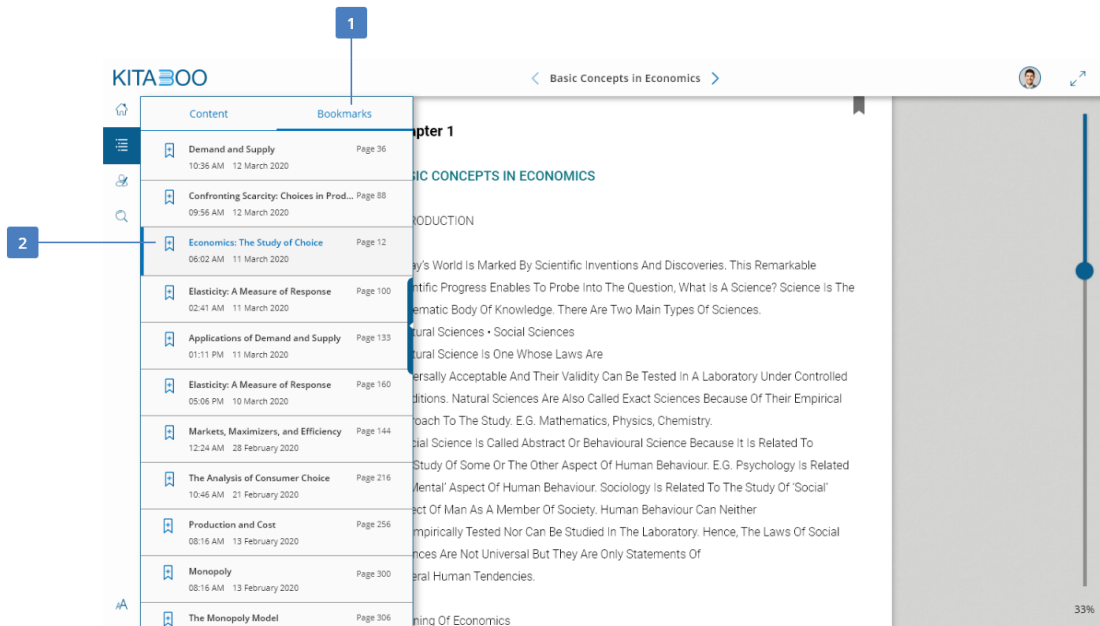
1. Contents: Lists contents in a tabular form, with three to four levels of sections.
2. Bookmark: Groups all bookmarks by the TOC. You need to select it to list bookmarks for a TOC element. It will take a user to the starting page of the content section.

3.2.1.1 How to Use Contents

1. Selecting the TOC displays a list of content and its various levels, if there is any. The **Contents** tab is opened by default once you select the TOC.
2. Select a TOC element, e.g. chapter/topic/subtopic to jump to that section.

Note: To return to the TOC from the page, select **Table of Content**.

3.2.2 Bookmark



1. Bookmark: Groups all bookmarks by the TOC. You need to select it to list bookmarks for a TOC element.
2. Selecting a Bookmark: Takes users to a bookmarked page once they select a bookmark.

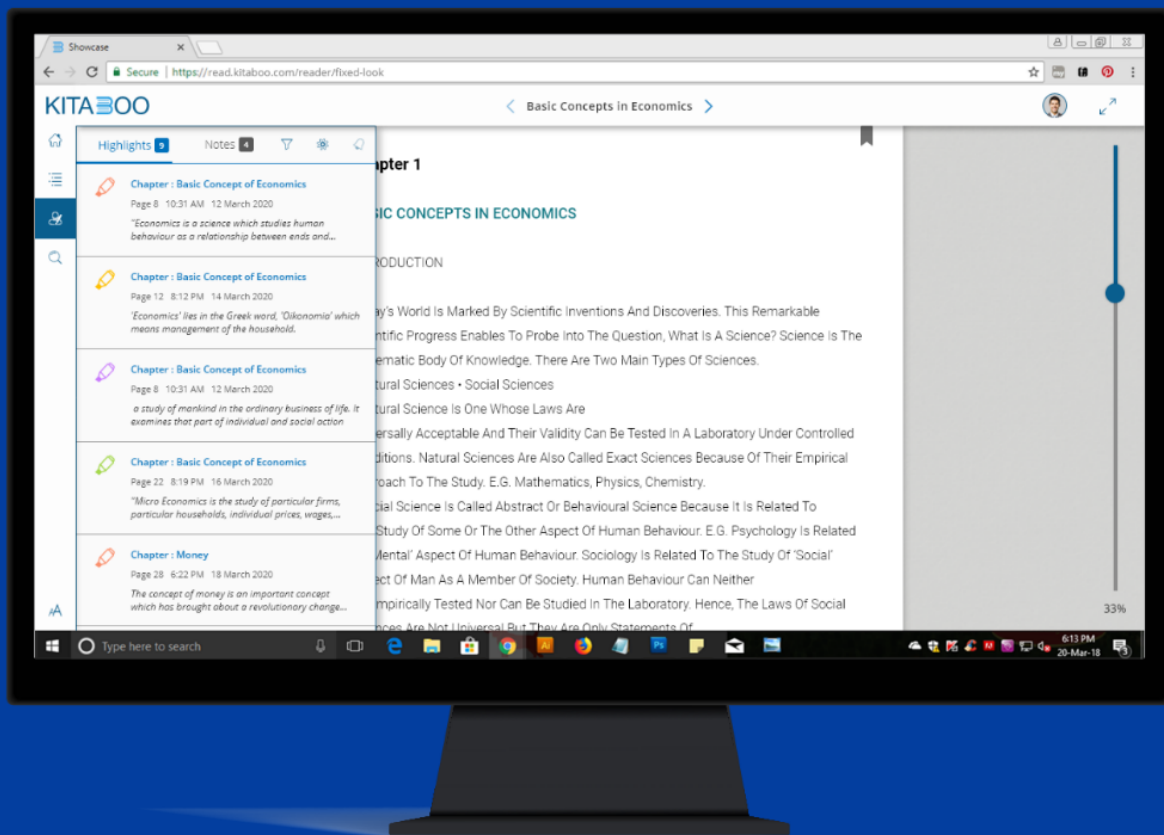
3.2.2.1 How to Use Bookmarks

1. Selecting Bookmarks displays bookmarks grouped by Table of Content.
2. To view a bookmarked page:
Select a TOC element, e.g. chapter/topic/subtopic to list its bookmarked pages, and select a bookmark to jump to that page.

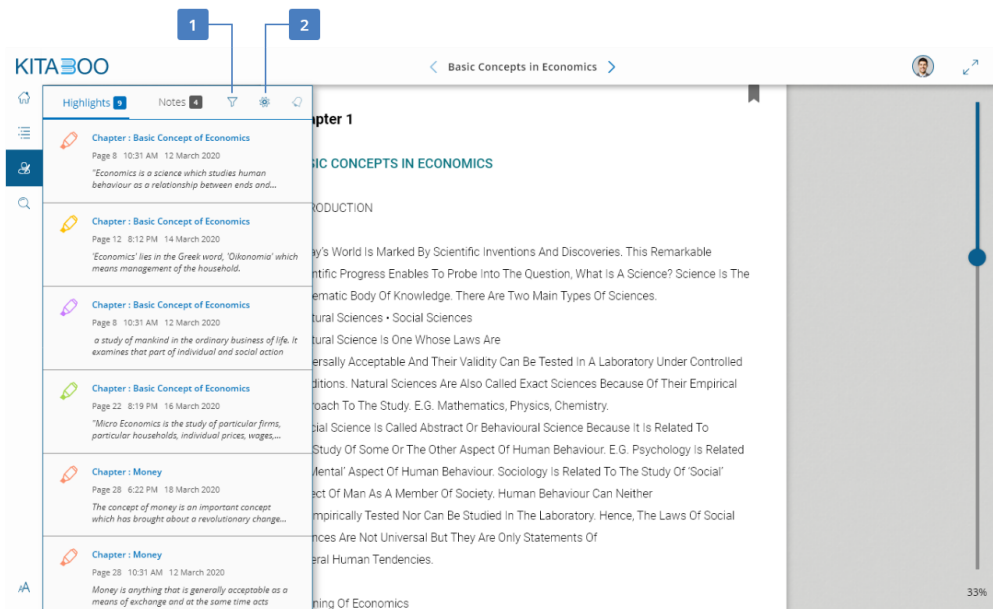
4. Responsive Content: My Data

The Kitaboo Reader allows you to do more than just creating notes and highlights. Sharing and organizing your data like notes, highlights etc. as well as the conversation threads becomes much easier with the help of Kitaboo Reader. They are always only a tap away. You can also collaborate with others by using the Kitaboo Share function.

My Data

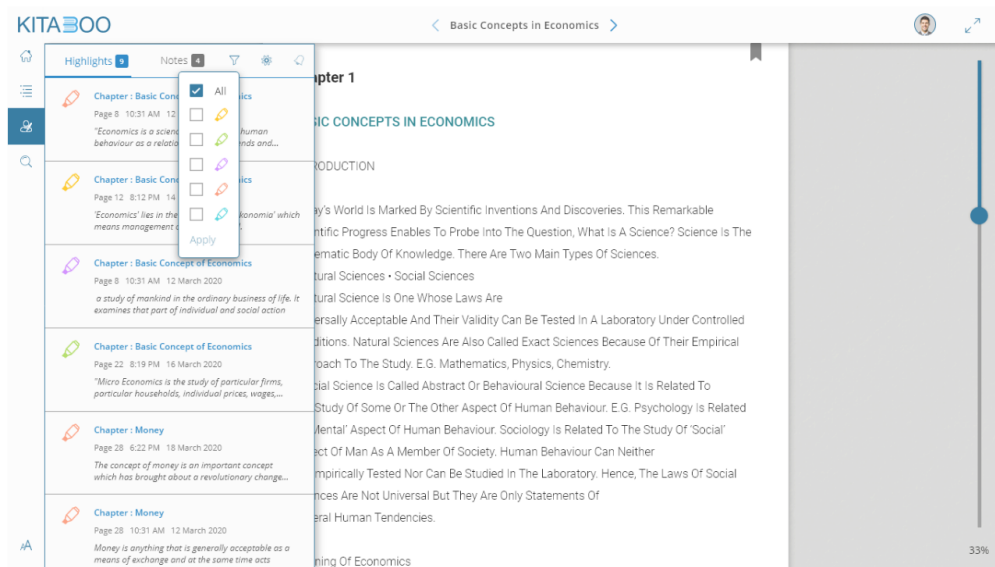


4.1 Highlights



1. Settings: Select users you want to share highlights with, and those who can also share highlights with you.
2. Filter: Filter data based on the color of notes and highlights.

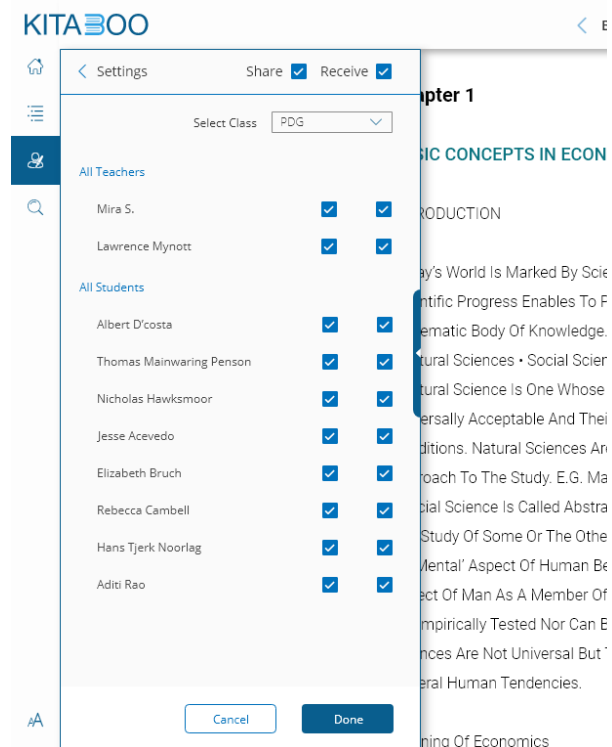
4.2 Highlights Filter



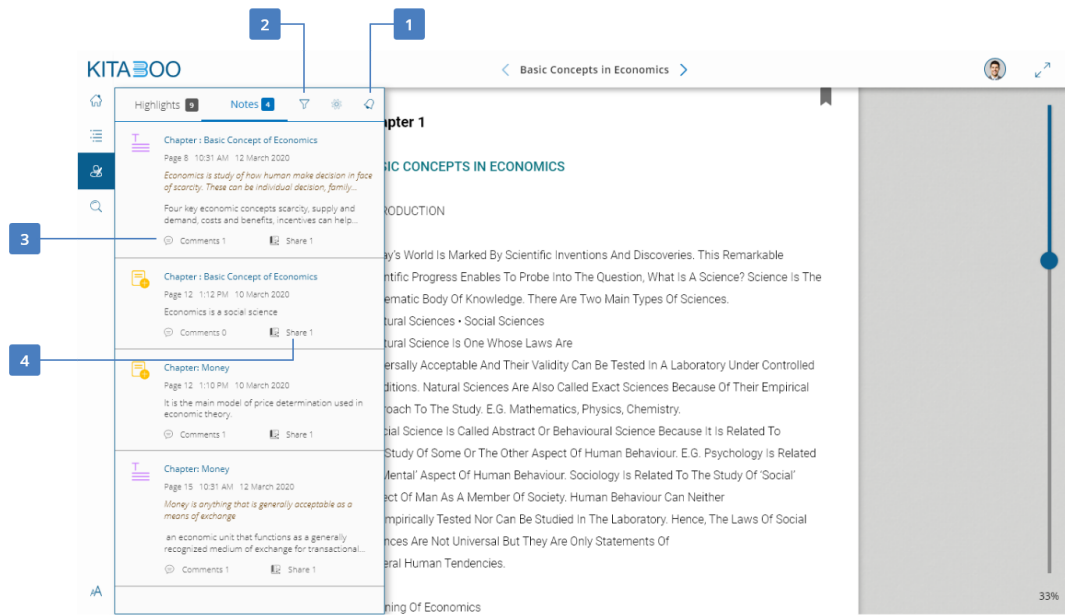
Filter: Filter data based on the color of notes and highlights.

4.3 Highlight Settings

1. Settings: Select users you want to share highlights with, and those who can also share highlights with you. On click/tap of the **Settings** icon, the pop-up will list down the users. You need to select those users you would like to share with and receive notes and highlights from.
2. Click the **Done** button to save your changes.
3. Click **Cancel** to revert your selection.
4. A user can go back to view all the notes and highlights anytime by tapping outside the Settings on the pop-up.

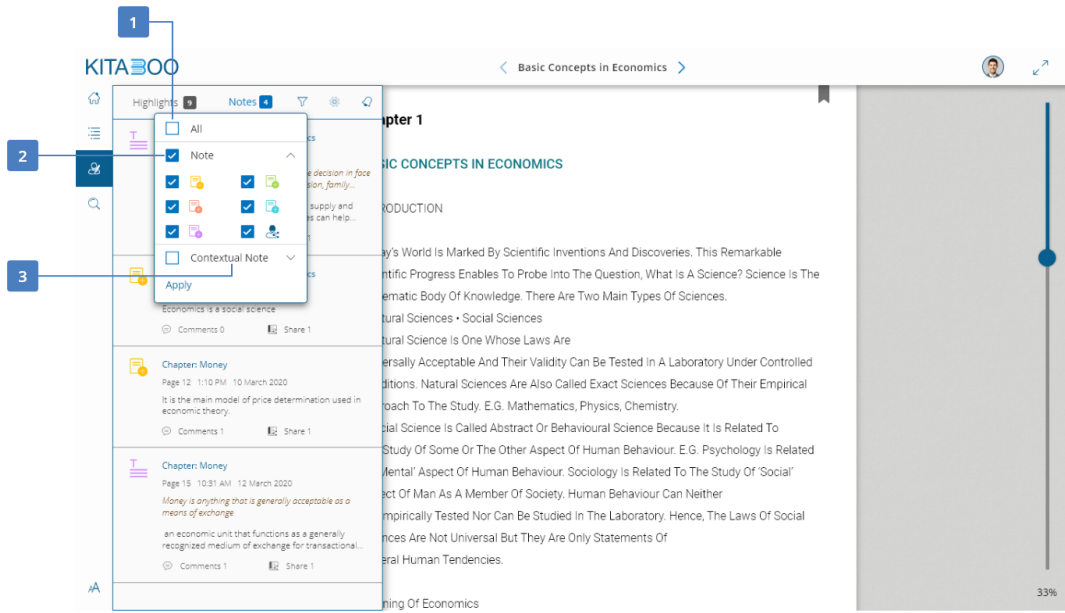


4.4 Notes



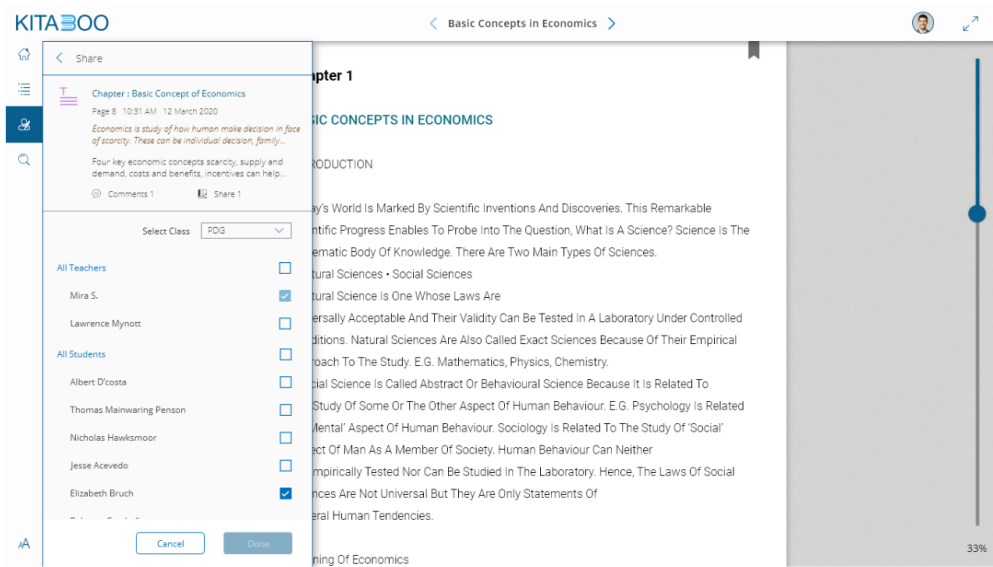
1. Notification: Select the users you want to share highlights with, and those who can share highlights with you.
2. Filter: Shows who the note has been shared with. Once you select the desired users, you can share the note with them.
3. Comments: Enables you to insert comments into the shared notes.
4. Share: Lets you share a note within a group.

4.5 Notes Filter



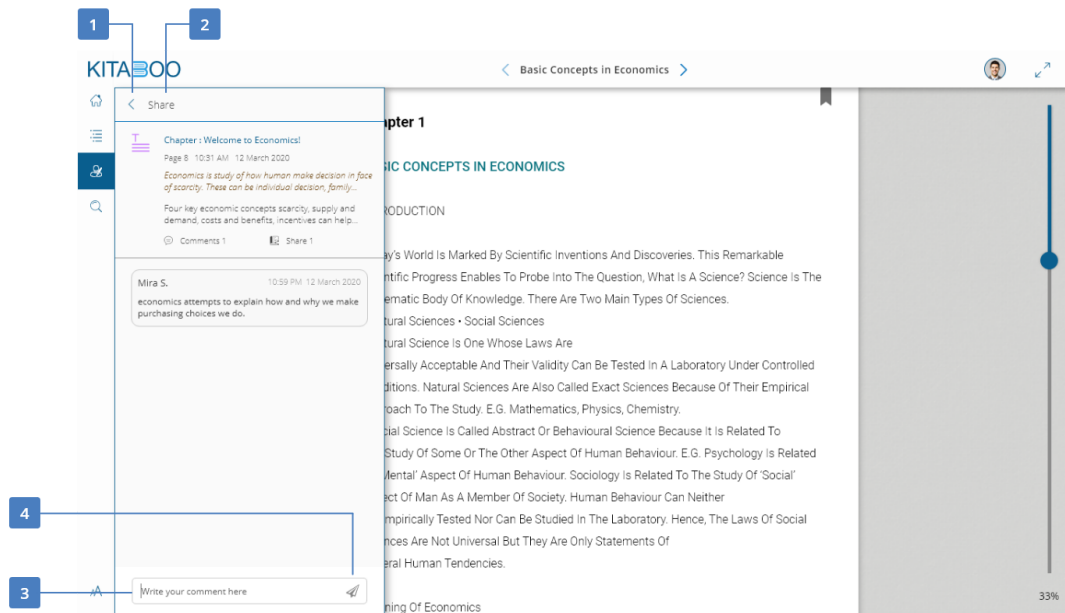
1. All: Displays all types of notes.
2. Notes: Filters plain notes - all or of a specific color once you check the box.
3. Contextual Note: Filters only contextual notes - all or of a specific color once you check the box.

4.6 Notes Sharing



1. Share: Displays who the note has been shared with. Once you select specific users from the displayed list, it will list the users you can share the note with.
2. The pop-up then lists down the number of users the note can be shared with.
3. An instructor can select which class he or she would still like to share the note with.
4. After selecting a class, the user will be able to see the list of students in that class, who have already been shared with and with whom the note can still be shared. Click or tap the **Done** button to share the note with the selected list of students on the pop-up.
5. Click **Cancel** if you want to revert your selection.

4.7 Notes Comments



1. Comments: Shows comments, if any, related to a note.
2. Backward Arrow: Click the backward arrow if you need to revert your selection.
3. Pop-up: The pop-up lists down comments related to a note. An instructor can respond to a comment by typing in the input field at the end of the pop-up.
4. Send Button: On click or tap of the **Send** button, the instructor's comment will be visible to the user the next time he/she opens the ebook.

4.8 How to Use Highlights

1. Select the **Highlights** tab in **My Data** pop-up if you want to view highlights.
2. Go to **Create Highlights** if you want to create a highlight in your ebook.

4.9 How to Use Settings

Selecting **Settings** displays a list of users. You can manage sharing and receiving of notes and highlights with the help of settings.

1. Select a class to list the users assigned to it.
2. Select users who can see your highlights/notes.
3. Select users whose highlights/notes you can see.
4. Select **Done** to save your data.

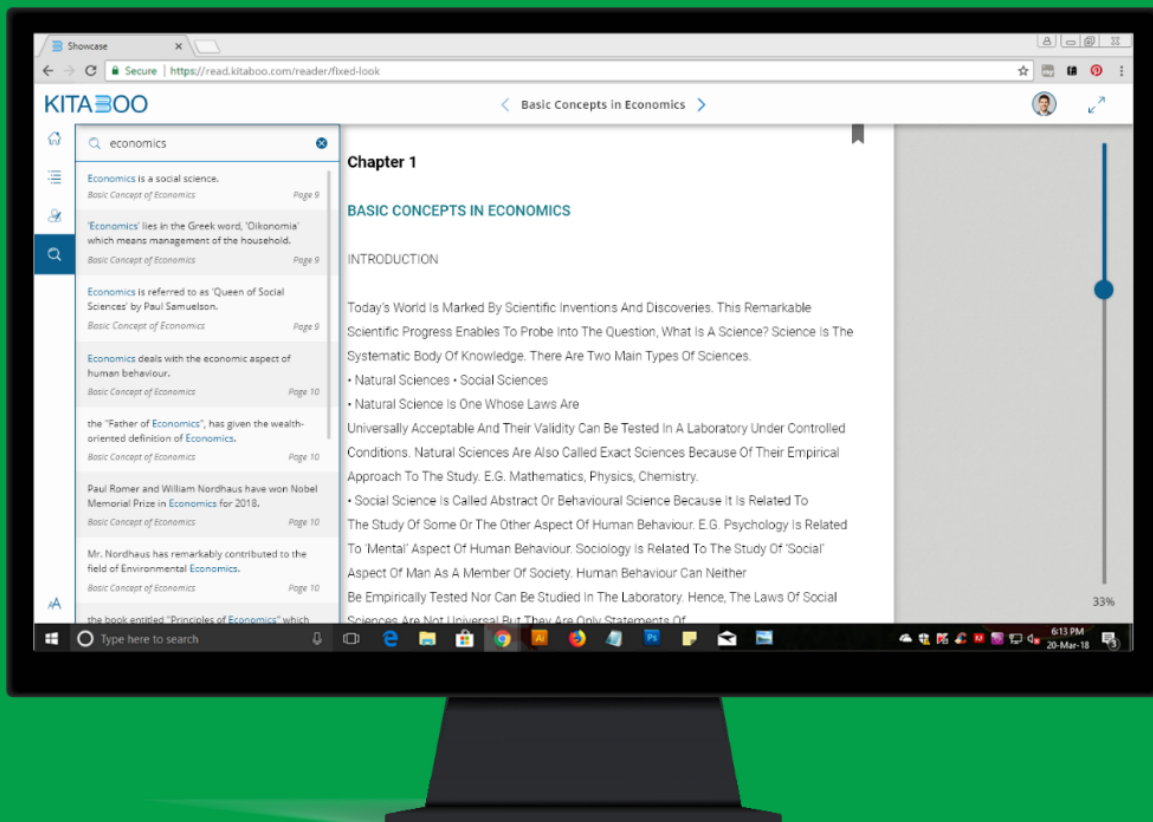
4.10 How to Use Notes

1. Selecting **My Data** displays notes and highlights in an ebook. Notes will be the default selected tab that will open on selecting My Data.
2. To view comments on a note, tap the **Comments** icon under the note. Users can also reply to a comment by providing feedback in the **Comments** section at the end of the pop-up.
3. To share or view the users with whom the note has been shared, tap the **Share** icon under the note.
4. Select the list of users you would like to share the note with, and select **Done**.

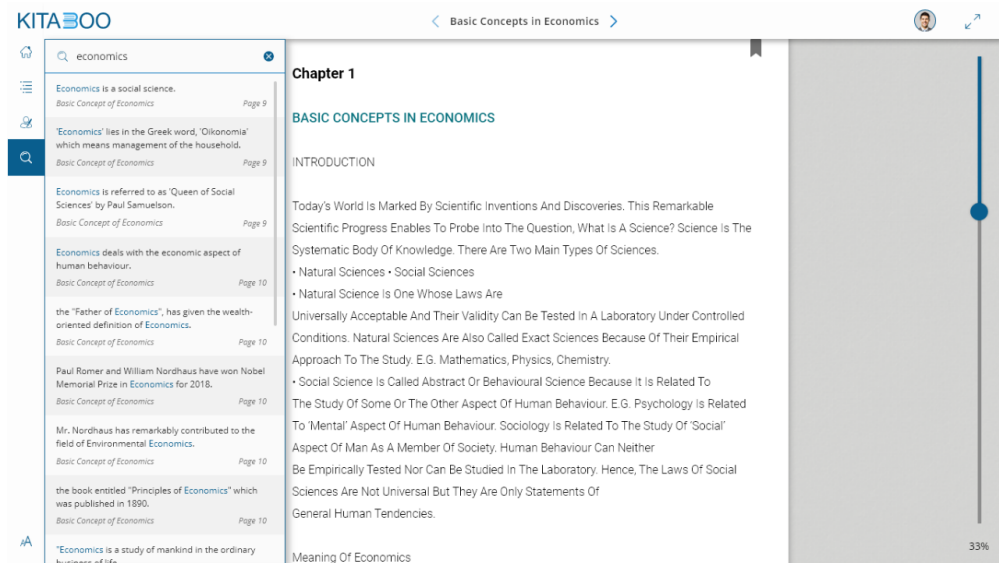
5. Search Panel

You need to use keywords to search book(s) for matching instances.

Search



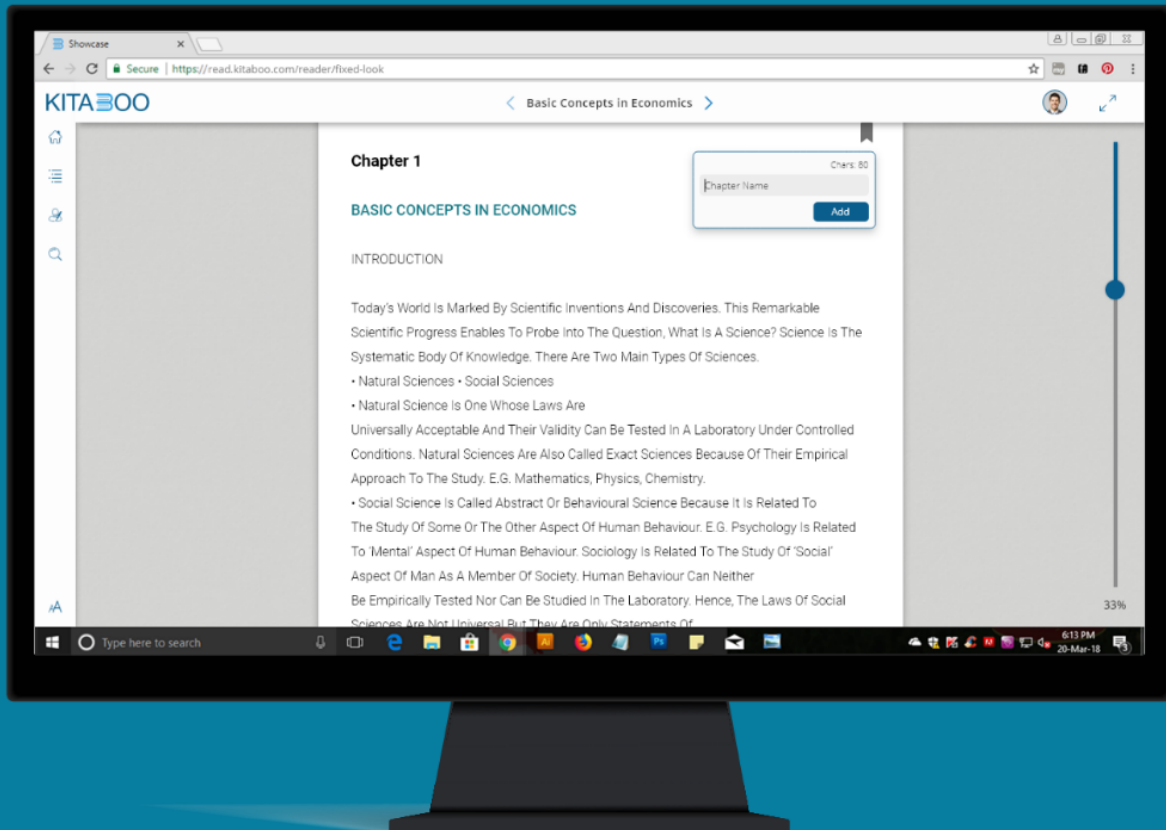
5.1 Search



5.2 How to Use Search

1. Select the **Search** icons to enable the input field and the keyboard.
2. Enter keywords, which consequently display instances in the **Search** pop-up.
3. Next, enter a keyword and press **Enter**. The Reader will display the search instances in return.
4. If any of the search results match the page content you are looking for, you can straightaway select it, and navigate to the page without completing the search string.
5. Select a result from the search results listing that best matches what you are looking for. You can thus navigate to the page(s).

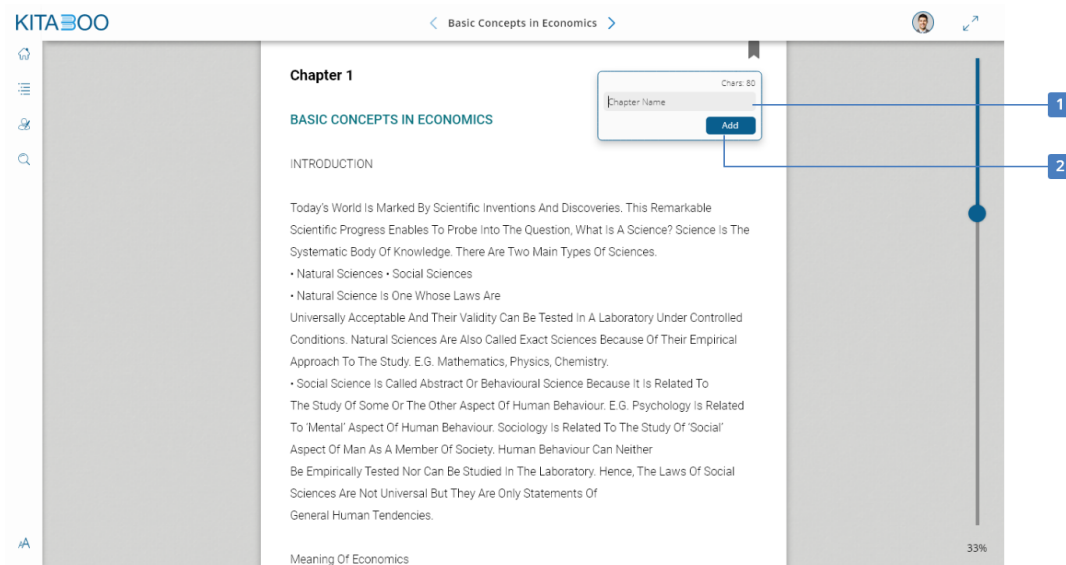
Bookmark



6. Bookmark

Bookmarks make it easy for you to remember pages you want to return to later. You can access bookmarked pages in the Table of Contents in the **Bookmark** section.

6.1 Adding a Bookmark

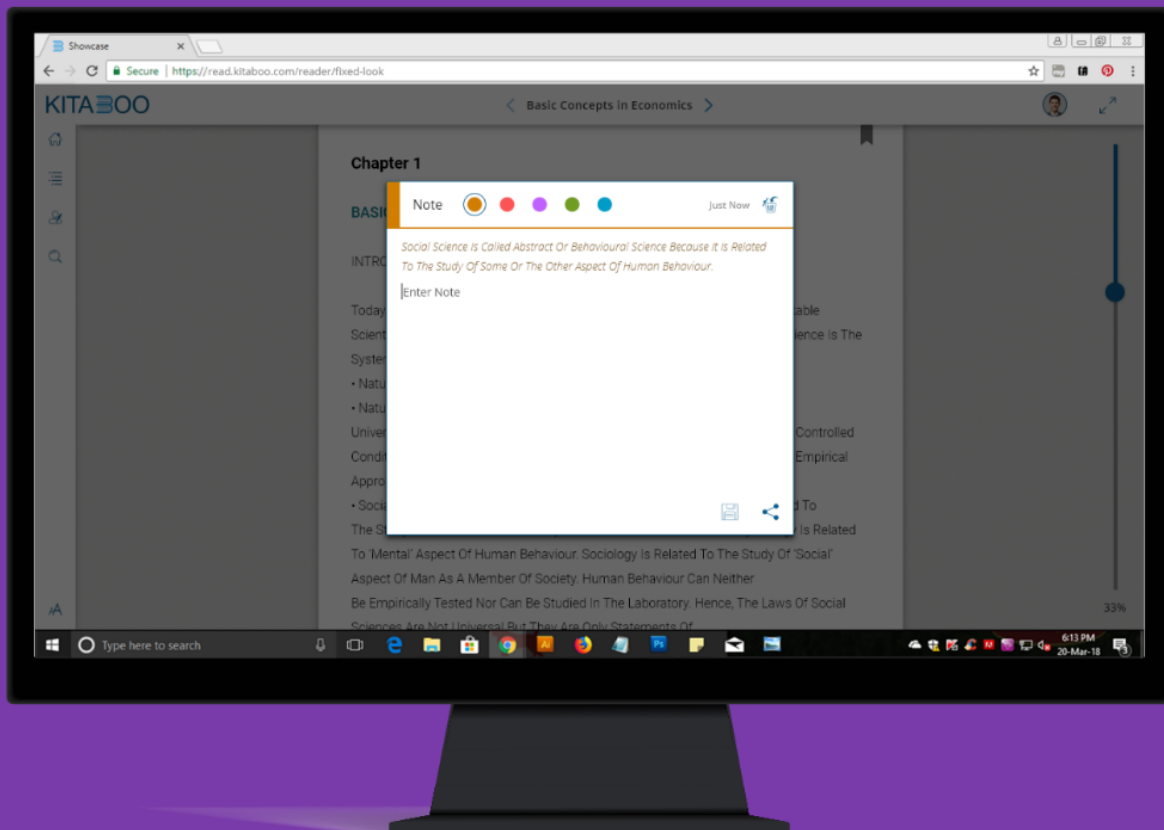


1. Name your Bookmark so that you can easily identify it later in the **Bookmark** section of the TOC.
2. Click or tap **Add** to save changes.

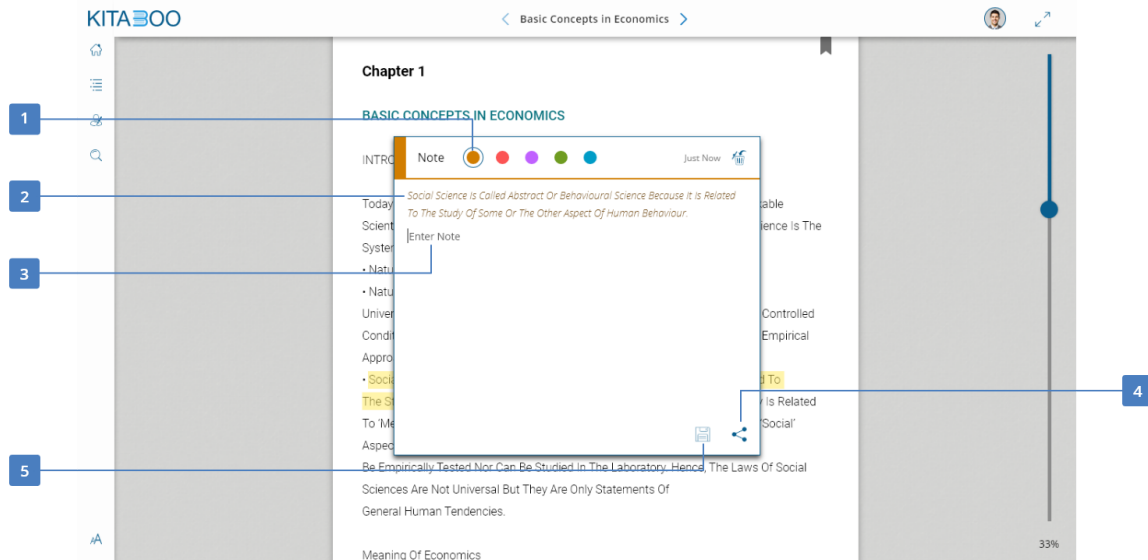
7. Notes

Notes help you create useful references while you read. The Kitaboo system allows you to create any number of notes anywhere in the book for your own use, and share them with others. You can also associate your note with a word, a phrase, a sentence, a paragraph, or with multiple paragraphs to retain context and make the best use of a note to aid your learning and comprehension.

Contextual Menu

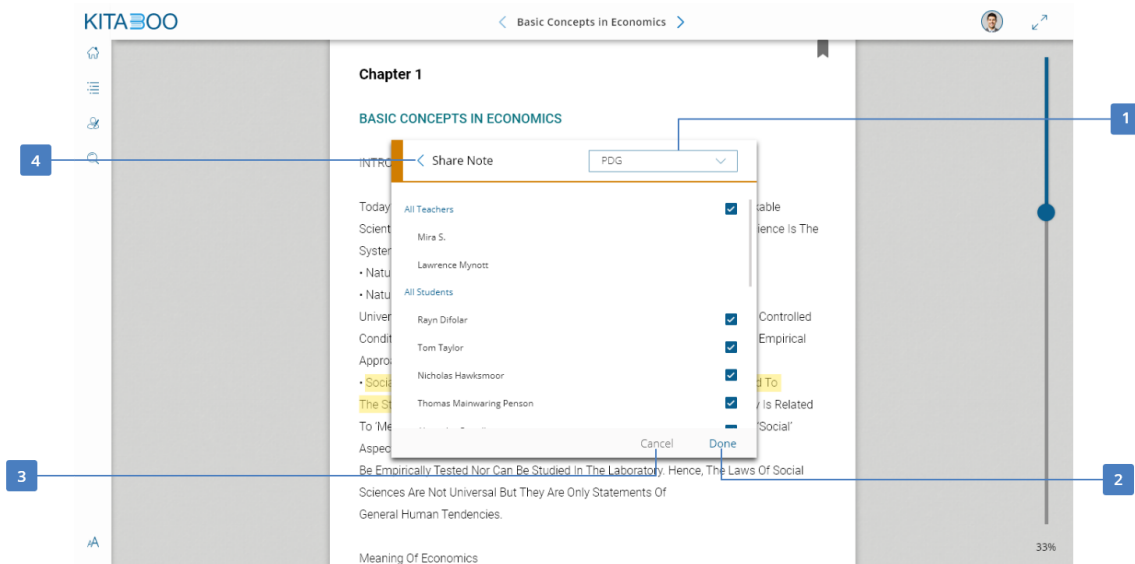


7.1 Adding a Note



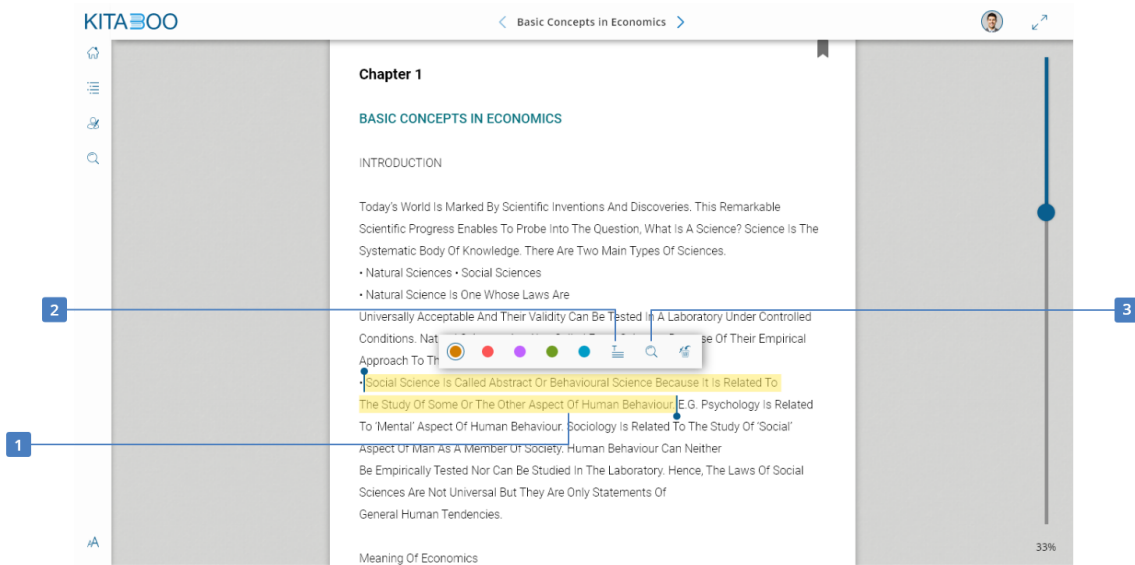
1. Color Options: Indicate how important a note is. The yellow color indicates a normal note. Clicking on the **Important** icon would change the color button to red, and convert a non-important note to an important one.
2. Context: Displays the highlighted text while creating a contextual note.
3. Input Panel: Allows you to enter a note you would like to associate with the highlight.
4. Share: Lets you share your note with other users of the ebook.
5. Save: Lets you save the note along with the highlight.
6. Delete: Cancels the note associated with the text.

7.2 Sharing a Note



1. Displays this screen on tapping the **Share** button along with the option to select a class and students with whom you want to share a note.
2. Share the note once you click the **Done** button.
3. Lets you exit the pop-up once you click the **Cancel** button.
4. Allows a user to go back to the note anytime on clicking the **Back** button.

7.3 Contextual Menu

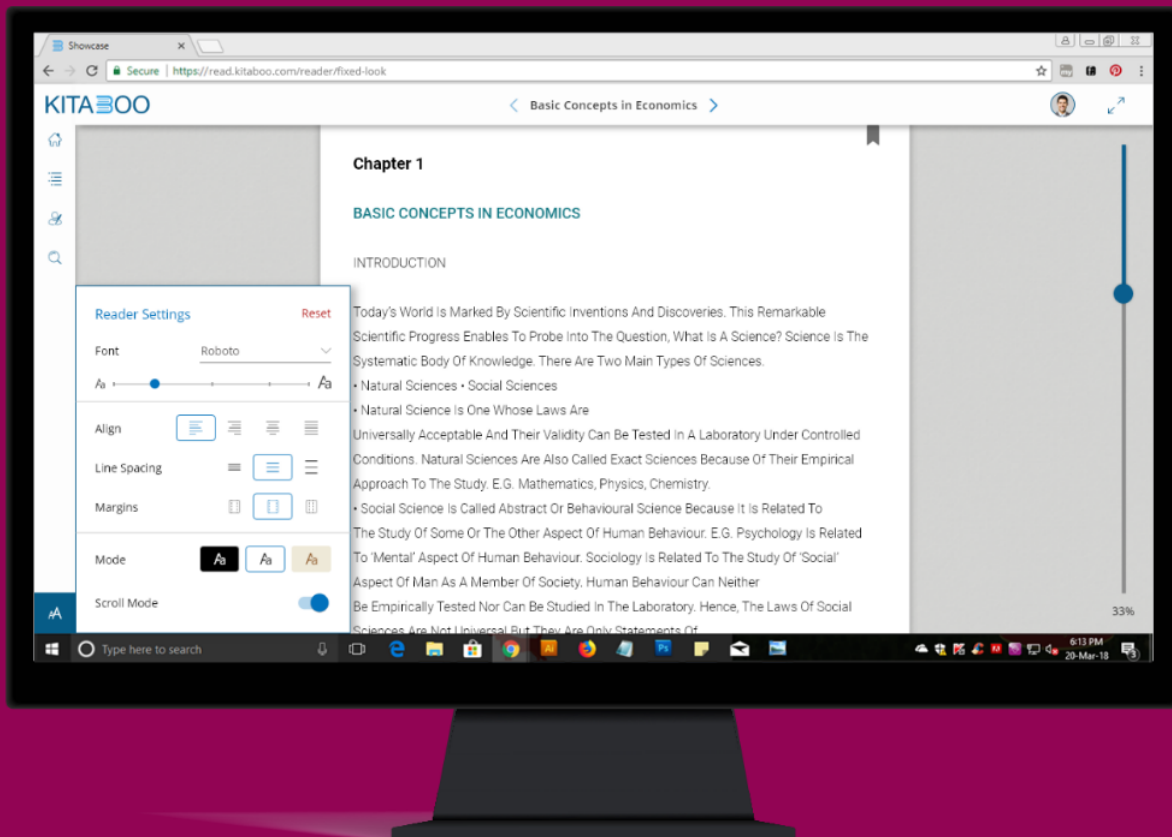


1. Long press and drag to highlight text with a color of your choice. The red color should be used if you want to mark a highlight as important.
2. Note: Enables a user to create a note that can be associated with a contextual text, once you click or tap the **Note** icon.
3. Search: Lets you search the highlighted text across the ebook for other instances.

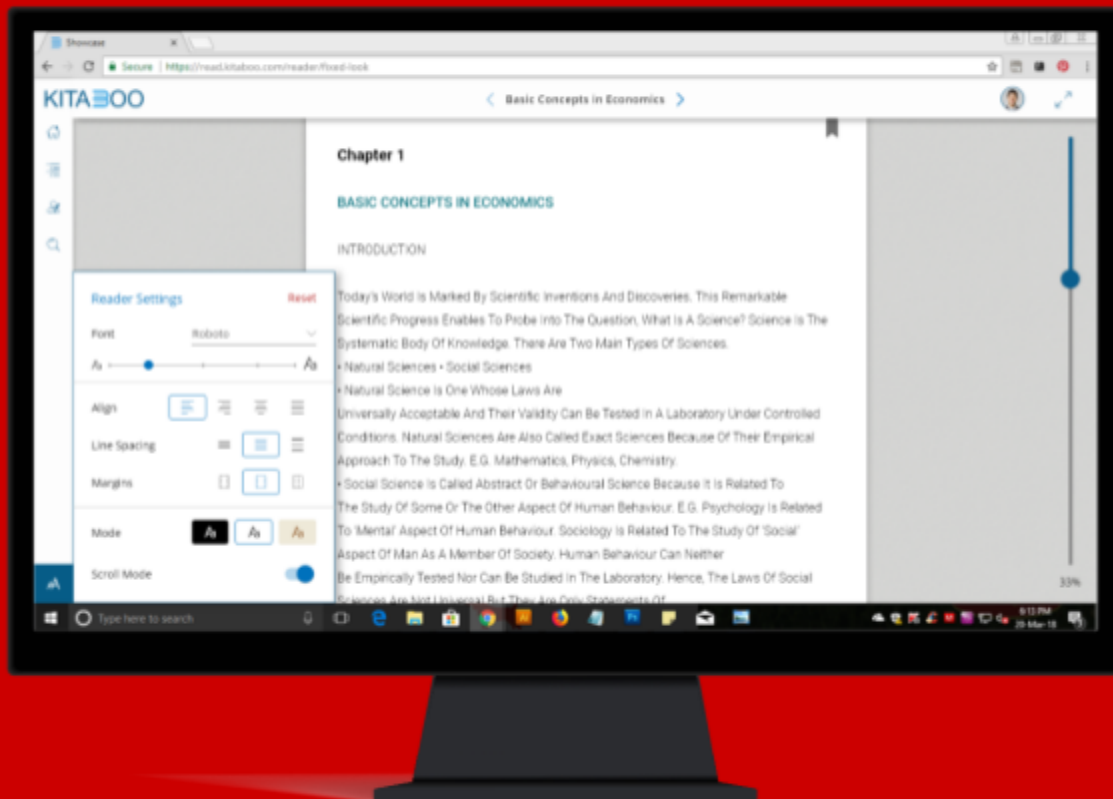
8. Content Setting Panel

Let's explore the Content Setting panel of the Kitaboo Reader and see the different setting options available there.

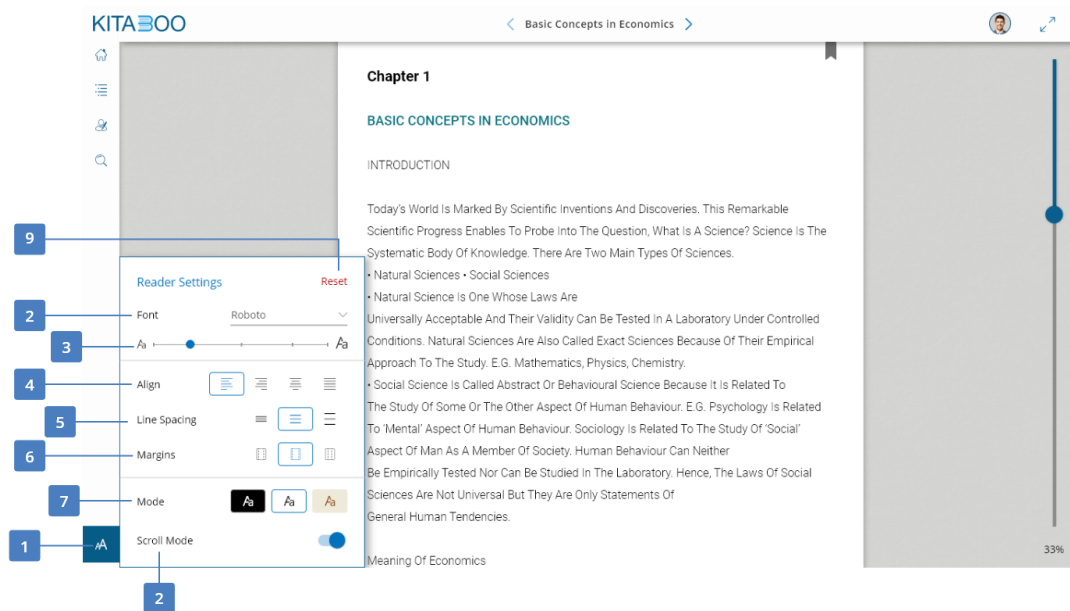
Content Setting



Content Setting Panel

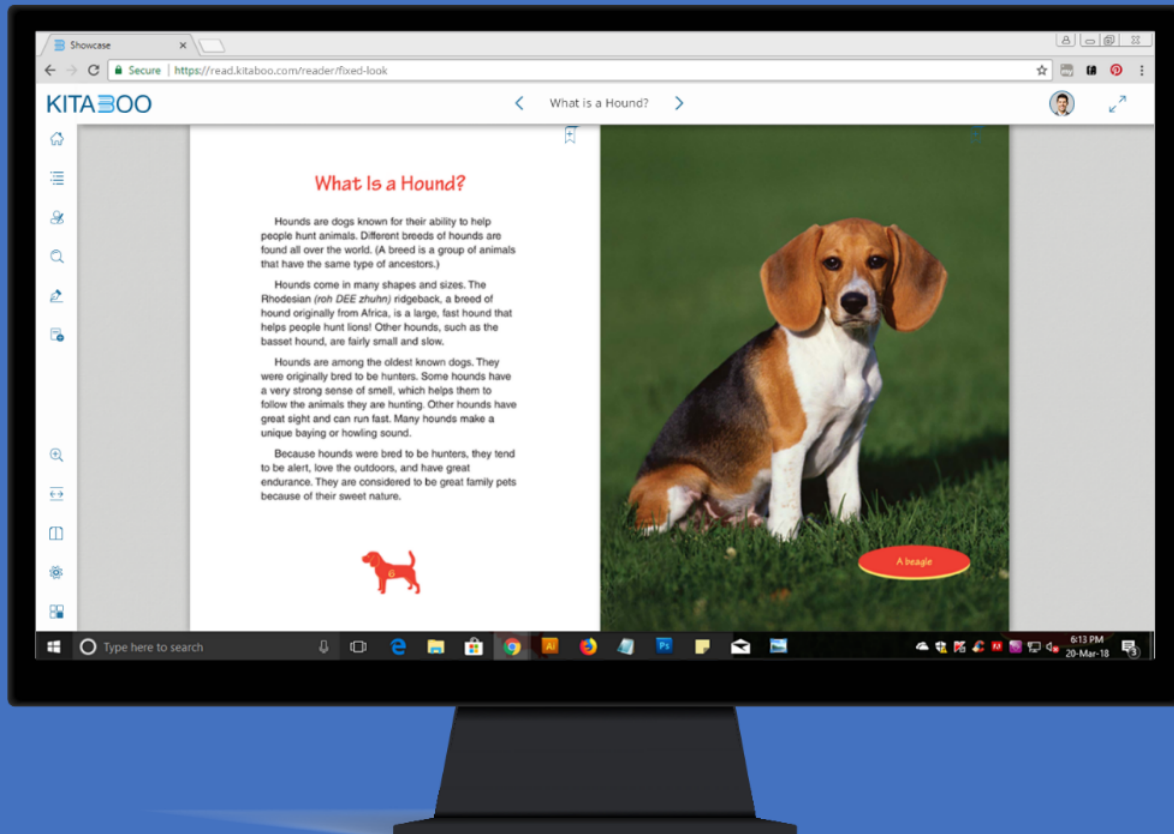


8.1 Content Setting Panel: An Overview



1. Content Setting: Displays the available content setting options on selecting the **Content Setting** icon.
2. Font Family: Allows you to select a font, which you want to apply to your content.
3. Font Size: Enables you to drag the slider to increase or decrease the font size of your content.
4. Alignment: Helps you align your content by selecting one of the available options.
5. Line Spacing: Lets you adjust space between content lines by selecting one of the available options.
6. Margins: Enables you to adjust margin for your content by selecting one of the available options.
7. Mode: Lets you select reading-mode from the options day, night, and sepia for a better reading experience.
8. Continues Scroll: Enables the **Scroll** mode that lets you apply the Continues Scroll mode..
9. Horizontal Scroll: Disables the **Scroll** mode that lets you apply the swipe and read facility. You can also view one page or two pages in horizontal mode.
10. Reset: Allows you to revert back to the default settings.

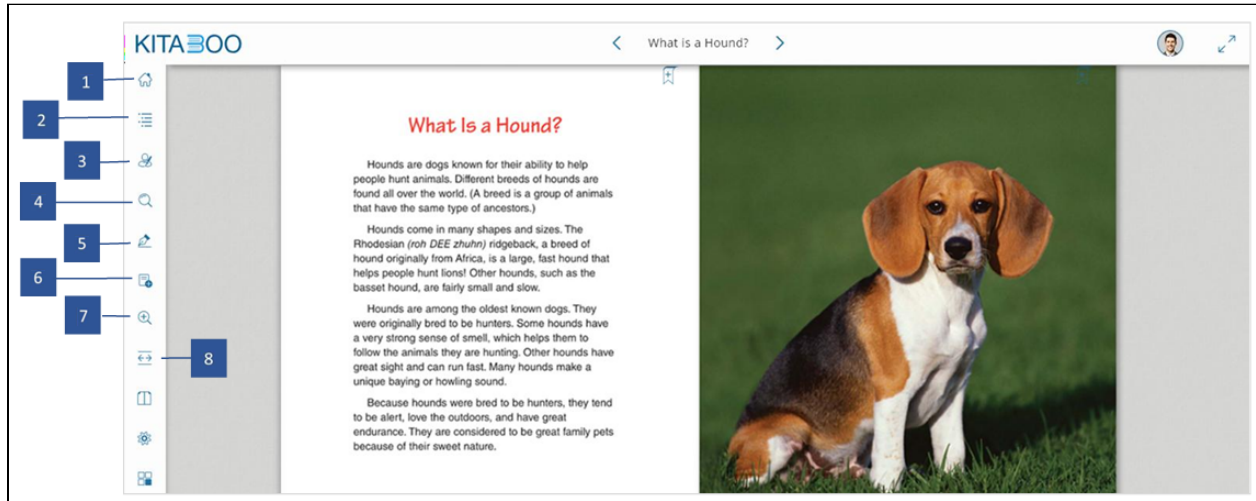
Fixed Content



@

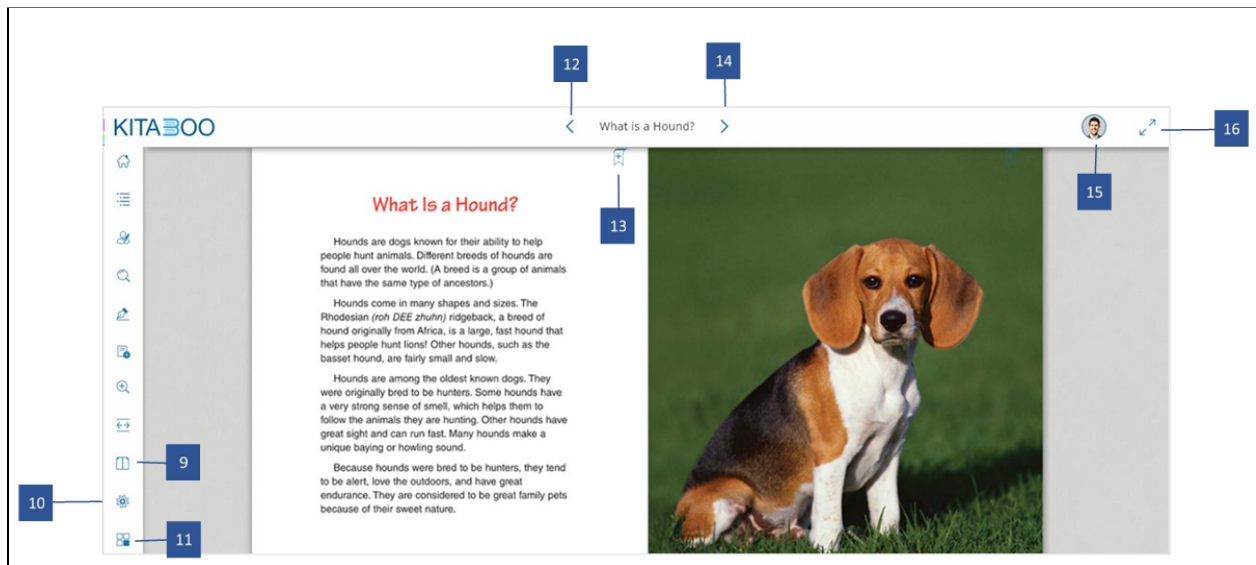
9. Fixed Content User Manual

9.1 Kitaboo Reader: Overview



1. Back to Shelf: Takes you back to the bookshelf where you can read and add ebooks and other resources.
2. Table of Content: Opens the **Table of Content** by which you can quickly navigate to any part of the ebook.
3. My Data: Lists notes and highlights – both yours, as well as those shared with you.
4. Search: Lets you search for and find content in the ebook.
5. Pen Tool: Allows you to annotate while reading, and also to answer assessments in the book.
6. Add Note: Enables you to add a note by clicking/tapping on the **Note** icon. These notes are on a page.
7. Zoom Tool: Lets you zoom in or out while reading an ebook.
8. Fit to Height/Width: Enables you to toggle the page as per your preference.

9.2 Kitaboo Reader: Overview (Continued)

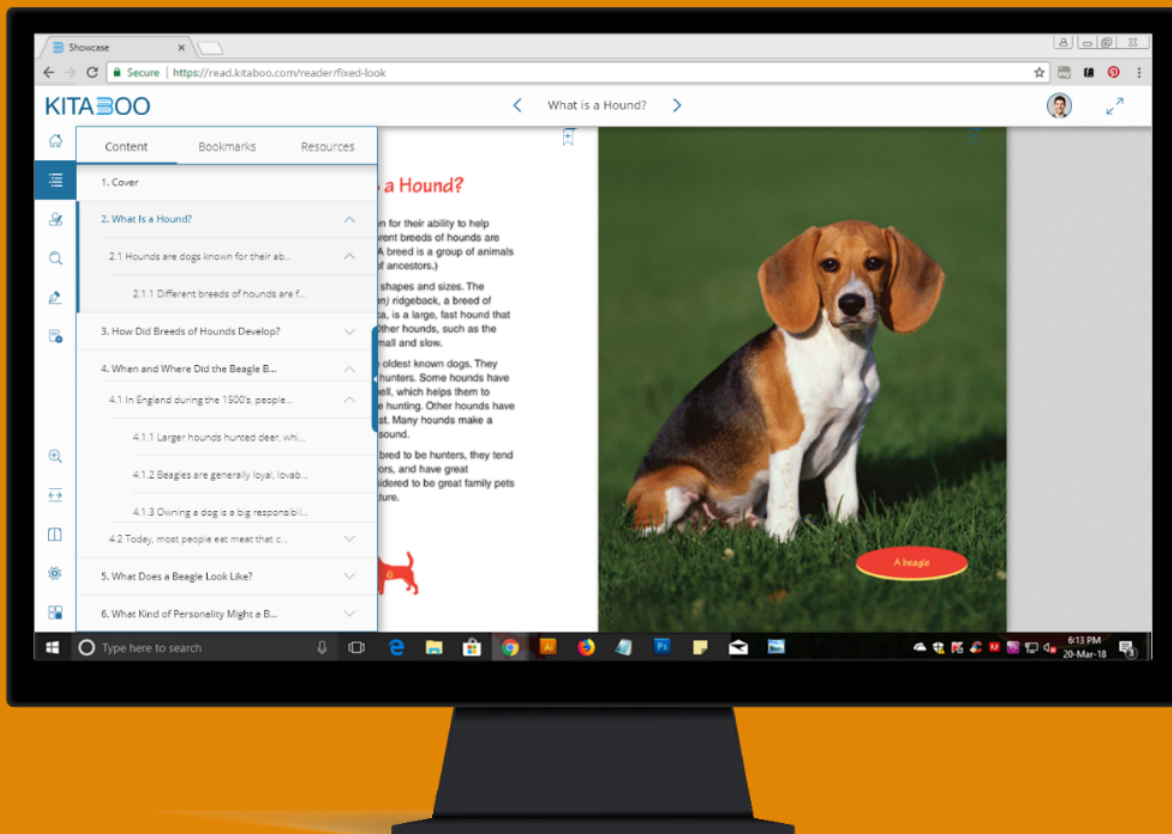


- 9. Two Page View: Allows you to toggle between a single-page mode or a two-page mode for viewing your content.
- 10. Settings: Enables you to change the page view and the scroll mode settings.
- 11. Thumbnail View: Lets you browse the book by using the large thumbnails that help you easily identify and navigate to the desired page.
- 12. Back: Lets you go back to the previous page.
- 13. Bookmark: Helps you to bookmark a page in an ebook.
- 14. Next: Allows you to go to the next page.
- 15. User Profile: Lets you save changes and simply log out from the reader.
- 16. Full Screen: Enables you to view content on a full screen.

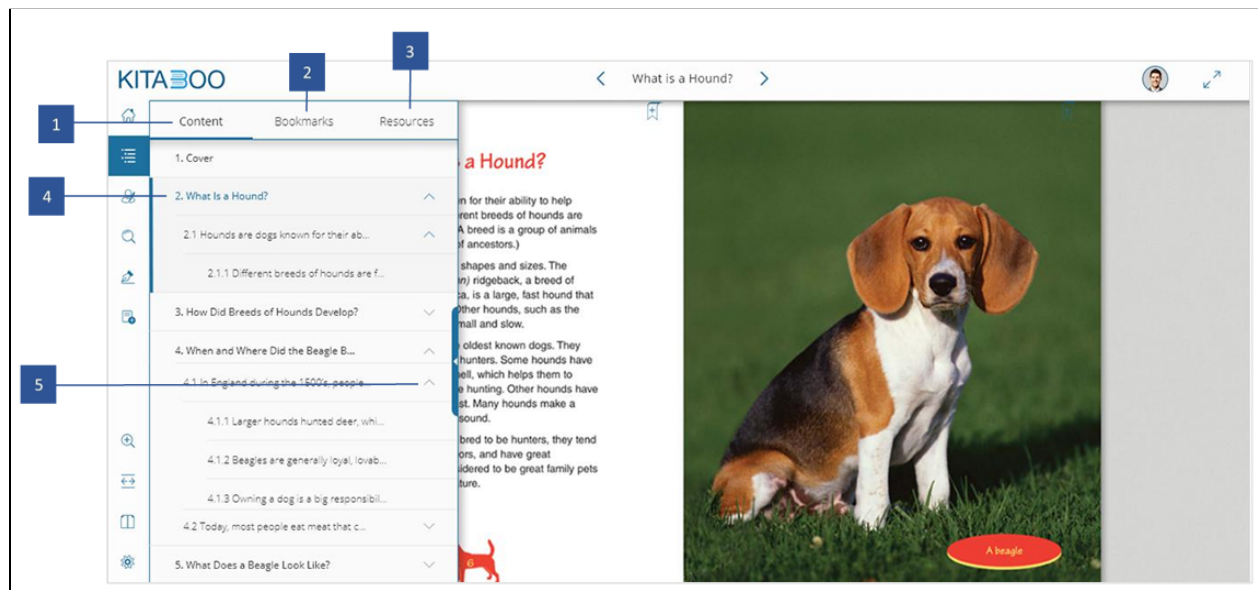
10. Table of Contents

A Table of Content (TOC) groups the content and resources used in a book hierarchically so that you can access them easily. Alternatively, you can also navigate to the desired content via index terms and bookmarks.

Table of Contents



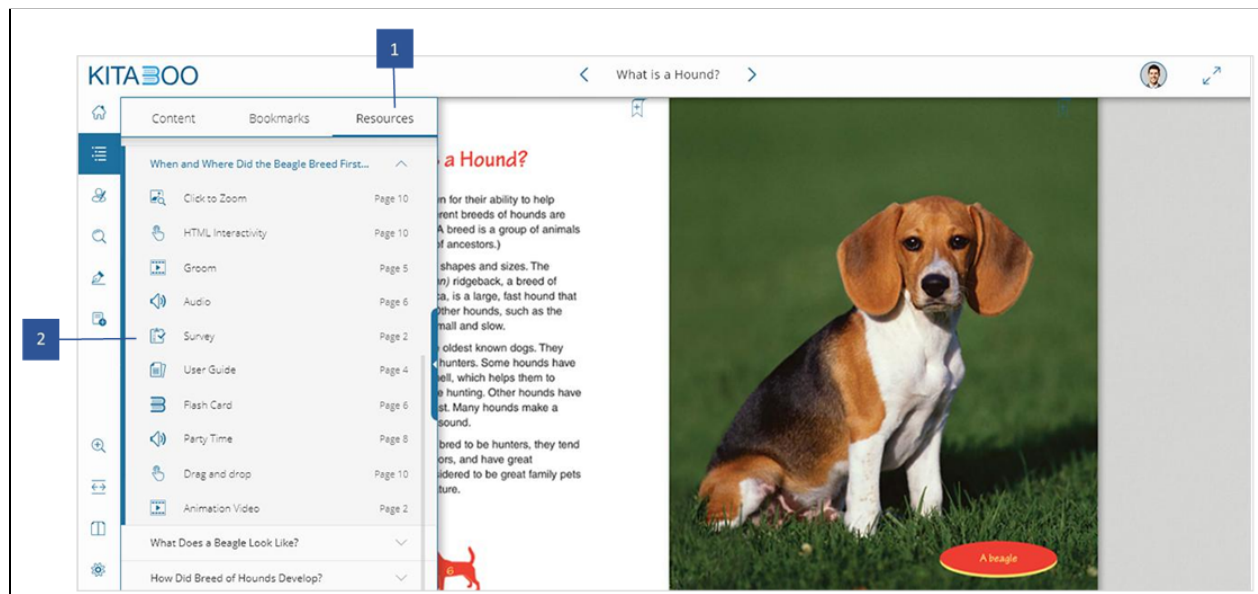
10.1 Table of Contents: An Overview



contents in a tabular format with three to four levels of sections.

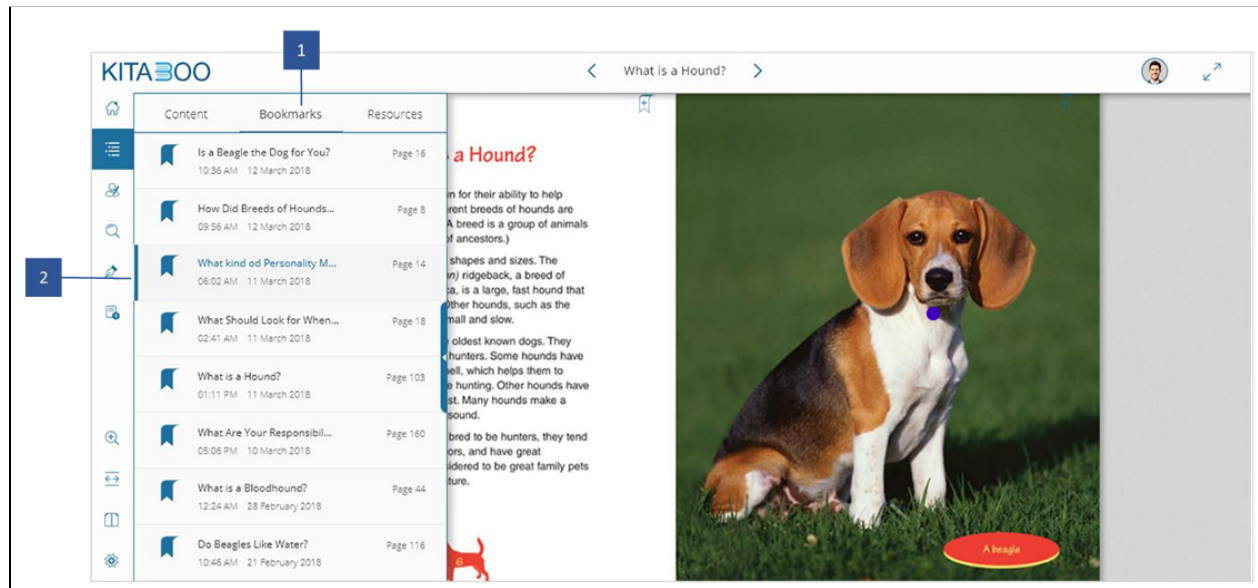
2. Bookmark: Groups all bookmarks by Table of Contents. To list bookmarks for a TOC element, you need to select the **Bookmarks** icon.
3. Resources: Groups all resources, e.g. interactivity, video, audio, and image by the TOC. To view a resource, navigate to the page containing it.
4. Takes a user to the starting page of the Content section.
5. Upward Arrow: Displays the next level of contents.

10.2 Resources



1. Resources: Groups all resources like interactivity, video, audio and image by the TOC. To see a resource, navigate to the **Resources** tab that contains it.
2. Audio: Takes you to the page containing the audio clip. You can start the clip to listen to it.

10.3 Bookmarks



1. Bookmarks: Groups all bookmarks by the TOC. To list bookmarks for a TOC element, you need to select the **Bookmarks** tab.
2. Selecting a bookmarked page takes a user to that page.

10.4 How to Use Content

1. **Content** is the default selected tab that opens when you select the Table of Contents.
2. Selecting the Table of Content displays a repository of content and its various levels, if there are any.
3. Next, you need to select a TOC element, e.g. chapter, topic, or sub-topic to jump to that section.

Note: To return to the Table of Content from the page, select Table of Content.

10.5 How to Use Resources

Selecting the **Resources** tab displays resources like interactivity, video, audio, image etc. grouped by the Table of Contents.

To view a resource:

1. Select a Table of Contents item, e.g. chapter, topic, or sub-topic to list the resources related to the content.
2. Select a resource you want to view. This navigates you to the page containing the resource items.
3. Select a resource to view it.

10.6 How to Use Bookmarks

Selecting the **Bookmarks** tab displays bookmarks grouped by Table of Contents.

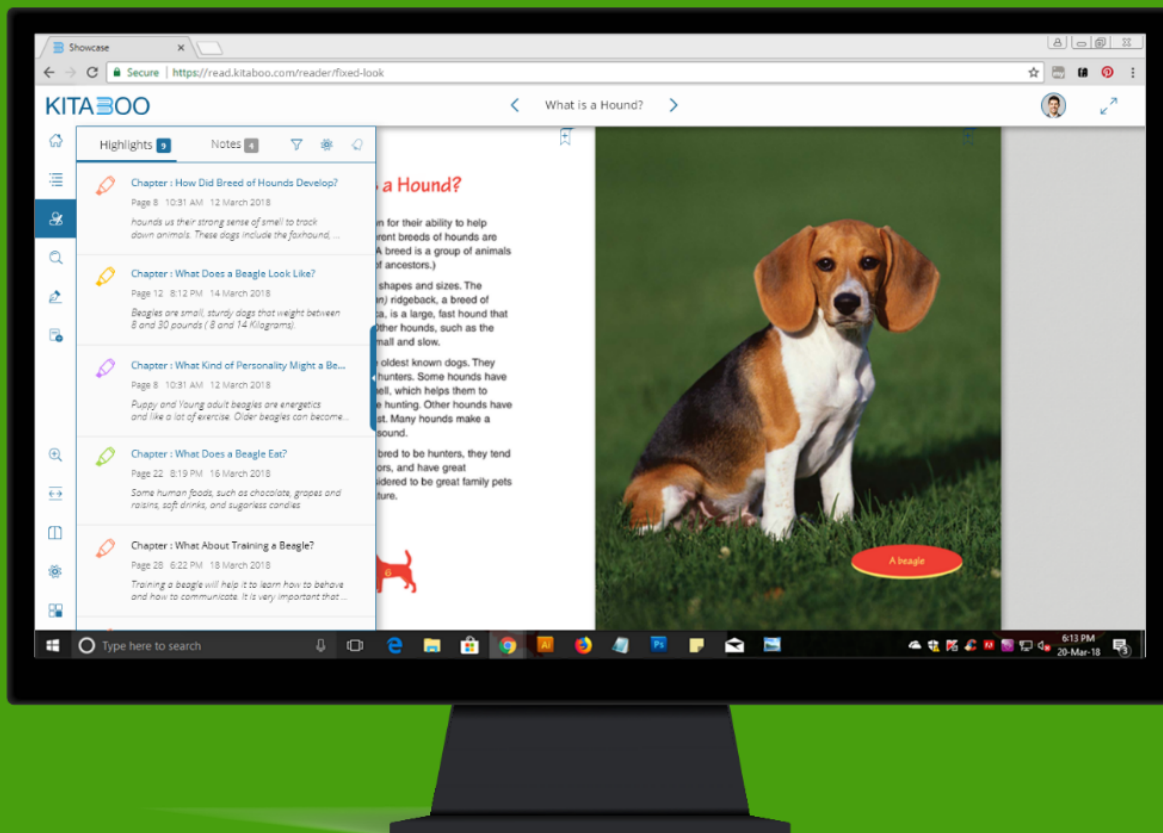
To view a bookmarked page:

1. Select a Table of Contents element, e.g. chapter, topic, or sub-topic to list its bookmarked pages.
2. Select a bookmark to jump to that page.

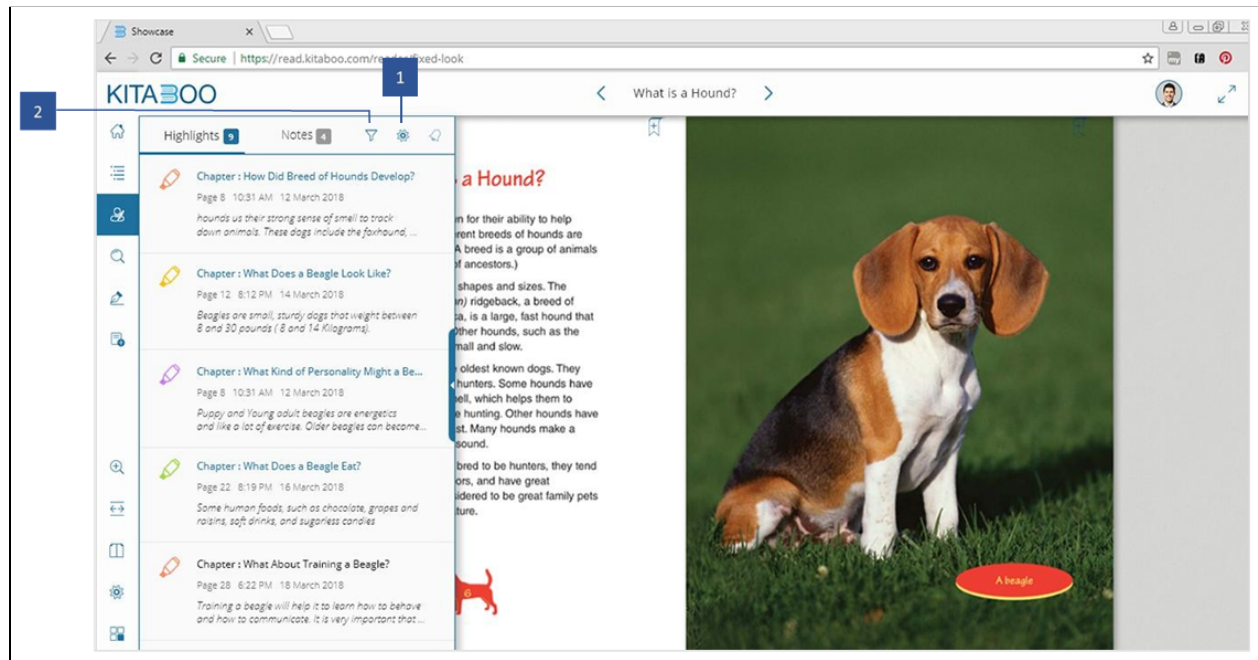
11. Fixed Content: My Data

Kitaboo Reader allows you to do more than just create notes and highlights. With Kitaboo Reader, sharing and organizing your data (notes, highlights) and conversation threads is easy. They are always only a tap away. You can collaborate with others using the Kitaboo Share function.

Fixed Content: My Data

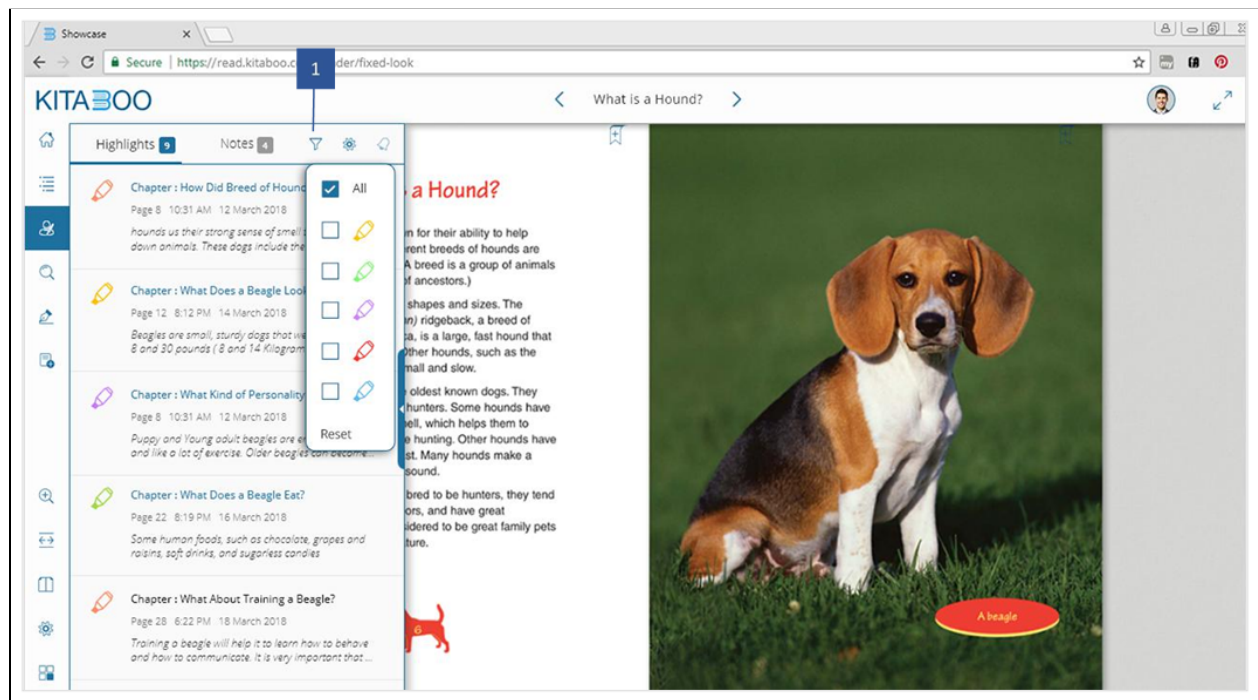


11.1 My Data: Highlight



1. Settings: Lets you select users you want to share highlights with, and those who can share highlights with you.
2. Filter: Filters data based on the color of notes and highlights.

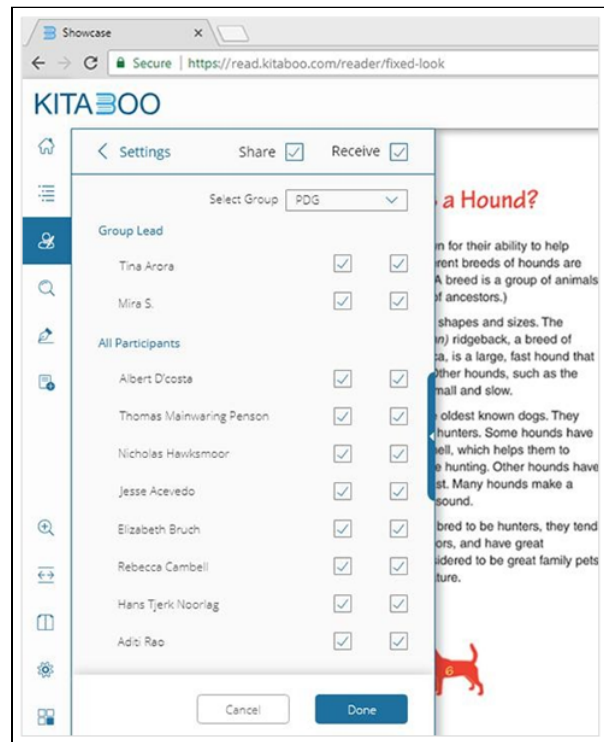
11.2 My Data: Highlight Filter



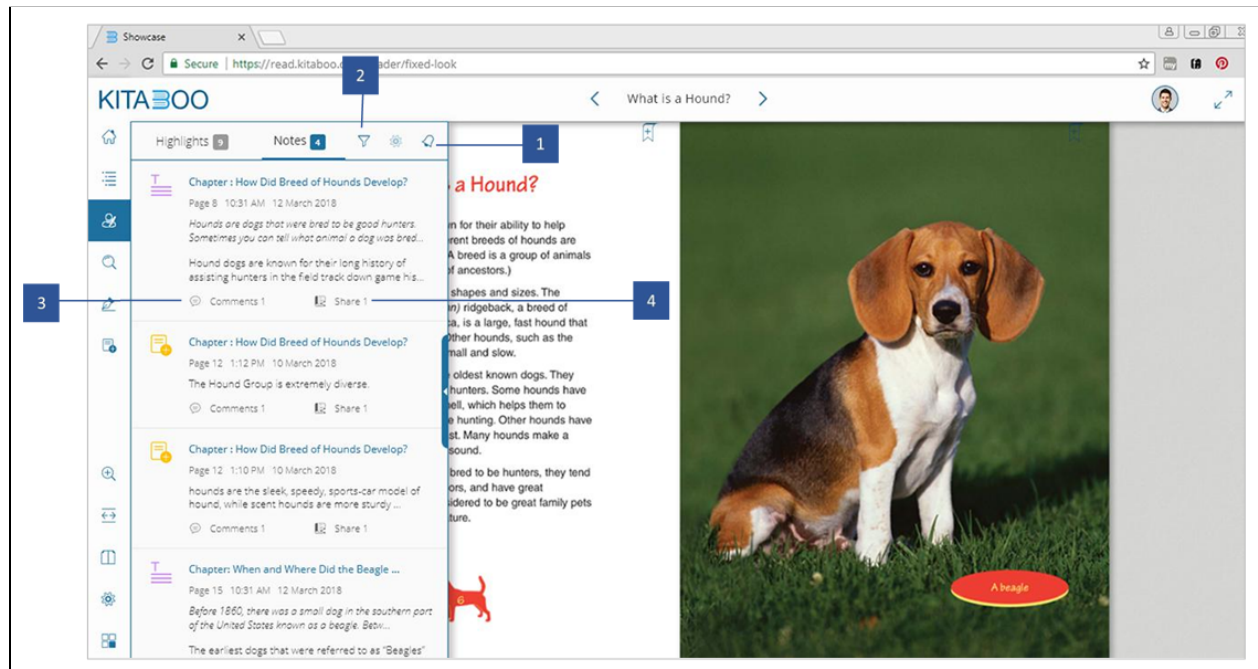
Filter: Filters data based on the color of notes and highlights.

11.3 My Data: Highlight Settings

1. Settings: Select users you want to share highlights with, and those who can also share highlights with you.
2. On click or tap of the **Settings** icon, the pop-up will list down users. You need to select those users you would like to share notes and highlights with and receive the same from.
3. Click the **Done** button to save your changes.
4. Click **Cancel** if you want to revert your selection.
5. A user can go back to view all the notes and highlights anytime by tapping outside the settings on the pop-up.

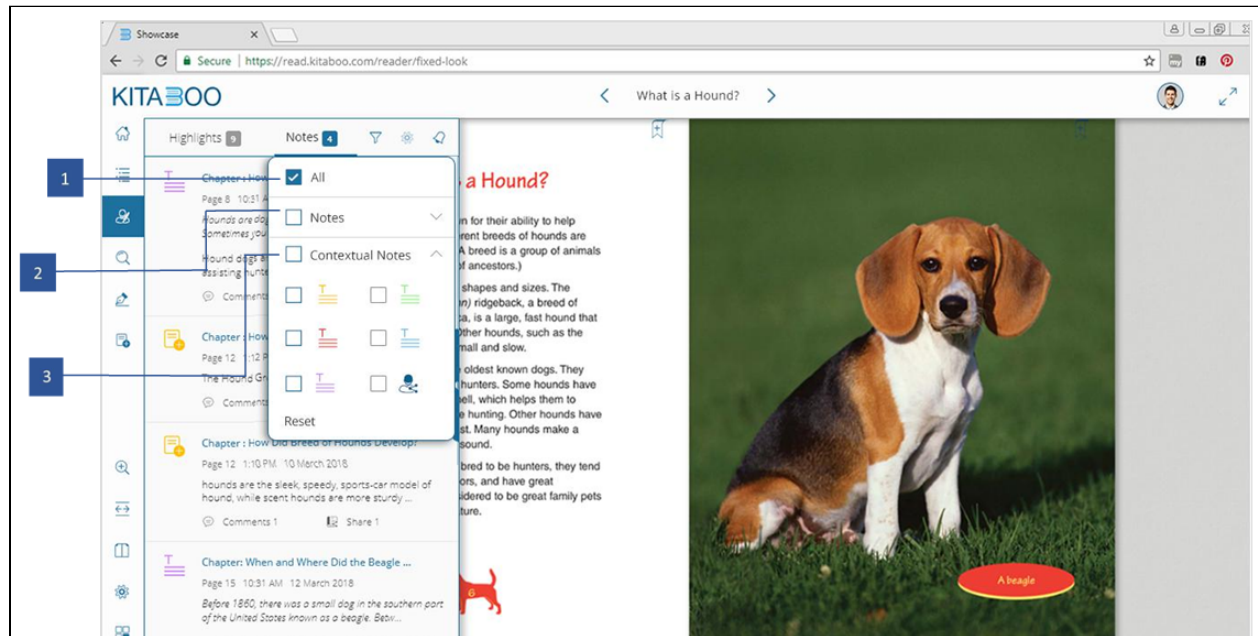


11.4 My Data: Notes



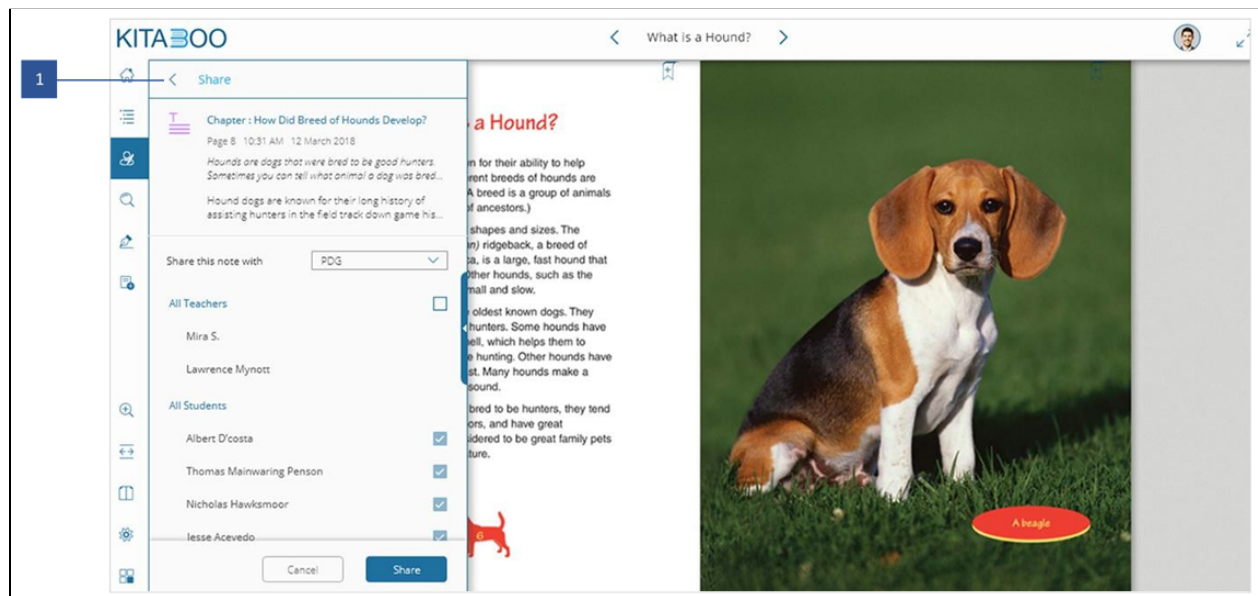
1. Notification: Notifies you to select users you want to share highlights with, and those who can share highlights with you.
2. Filter: Shows who the note has been shared with, and lists the users you can share the note with.
3. Comments: Lets you insert comments to the shared notes.
4. Share: Enables you to share a note within a group.

11.5 My Data: Notes Filter



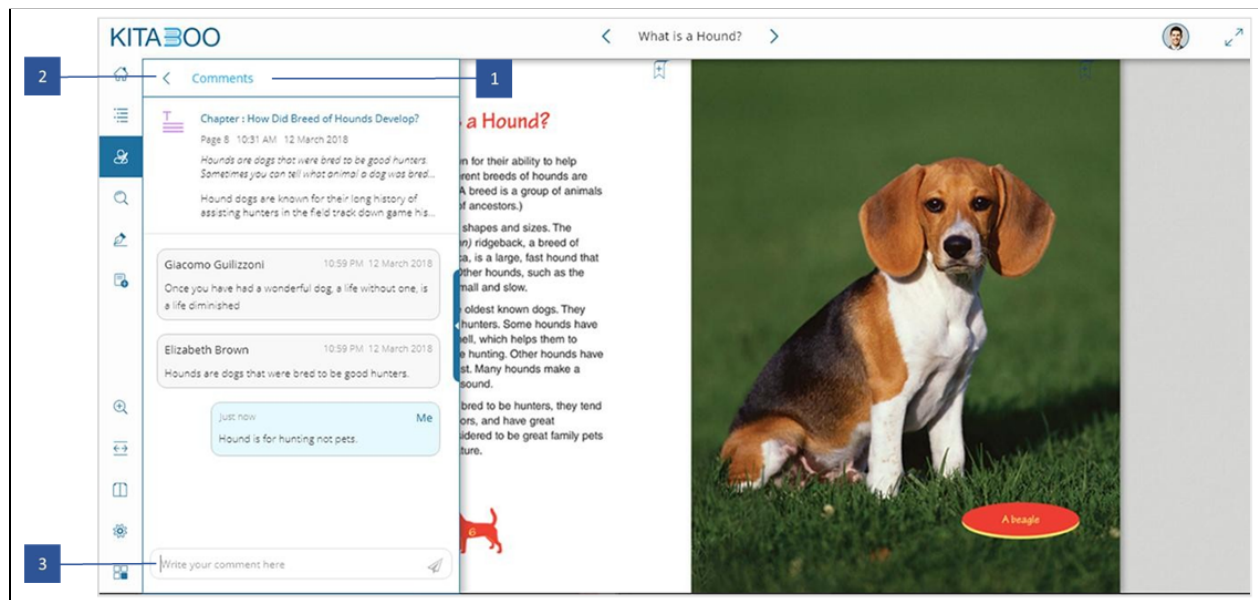
1. All: Displays all types of notes.
2. Notes: Filters plain notes - all or of a specific color once you check the box.
3. Contextual Note: Filters only contextual notes - all or of a specific color once you check the box.

11.6 My Data: Notes Sharing



1. Share: Displays who the note has already been shared with. Once you select specific users from the displayed list, it will list the users you can share the note with.
2. The pop-up then lists down the number of users the note can be shared with.
3. An instructor can select which class he or she would still like to share the note with.
4. After selecting a class, the user will be able to see the list of students in that class, who have already been shared with and with whom the note can still be shared. Click or tap the **Done** button to share the note with the selected list of students on the pop-up.
5. Click **Cancel** if you want to revert your selection.

11.7 My Data: Notes Comments



1. Comments: Shows comments, if any, related to a note.
2. Backward Arrow: Click the backward arrow if you need to revert your selection.
3. Pop-up: The pop-up lists down comments related to a note. An instructor can respond to a comment by typing in the input field at the end of the pop-up.
4. Send Button: On click or tap of the **Send** button, the instructor's comment will be visible to the user the next time he/she opens the ebook.

11.8 How to Use Highlights

1. Select the **Highlights** tab in **My Data** pop-up if you want to view highlights.
2. Go to **Create Highlights** if you want to create a highlight in your ebook.

11.9 How to Use Settings

Selecting **Settings** displays a list of users. You can manage sharing and receiving of notes and highlights with the help of settings.

1. Select a class to list the users assigned to it.
2. Select users who can see your highlights/notes.
3. Select users whose highlights/notes you can see.
4. Select **Done** to save your data.

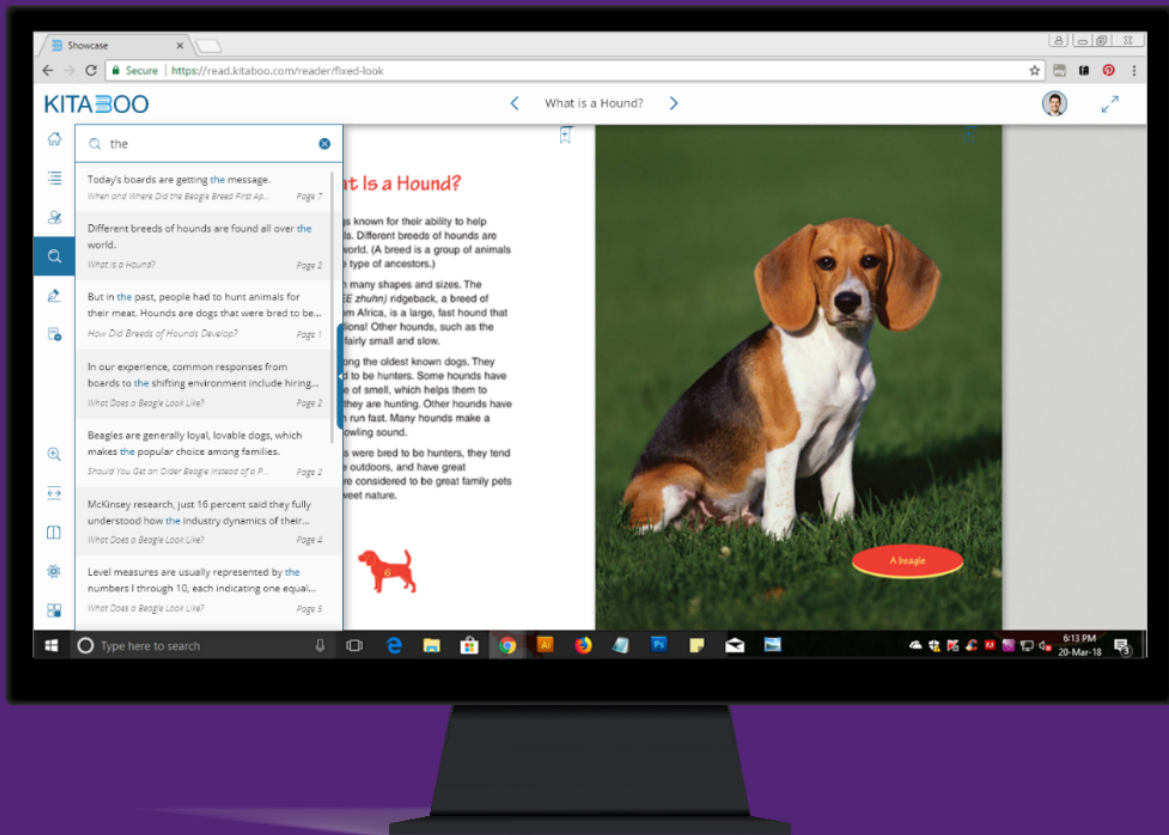
11.10 How to Use Notes

1. Selecting **My Data** displays notes and highlights in an ebook. Notes will be the default selected tab that will open on selecting My Data.
2. To view comments on a note, tap the **Comments** icon under the note. Users can also reply to a comment by providing feedback in the **Comments** section at the end of the pop-up.
3. To share or view the users with whom the note has been shared, tap the **Share** icon under the note.
4. Select the list of users you would like to share the note with, and select **Done**.

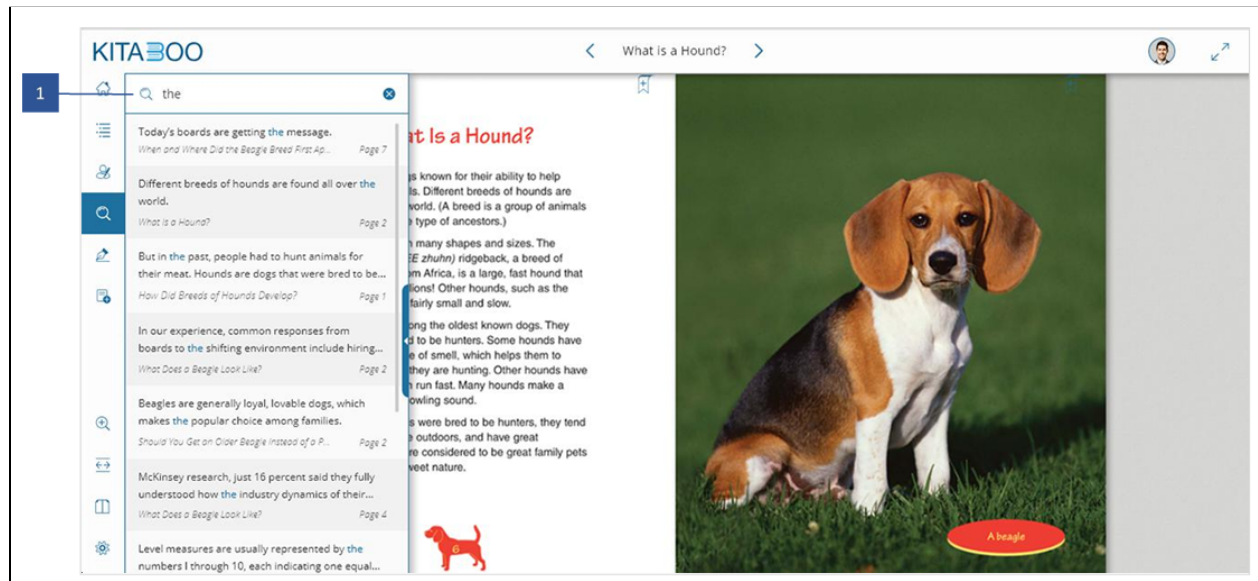
12. Search Panel

You need to use keywords to search book(s) for matching instances.

Search Panel



12.1 Search



1. Enter your search string in the **Search** field..
Kitaboo returns and refines results as you continue to type the search string.
2. If any of the search results match the page content you are looking for, you can straightaway select it, and navigate to the page without completing the search string.

12.2 How to Use Search

1. Select the **Search** icons to enable the input field and the keyboard.
2. Enter keywords, which consequently display instances in the **Search** pop-up.
3. As you type in the keywords, the Reader matches your input on the go, and continues to return search results as you type along.
4. Select a result from the search results listing that best matches what you are looking for. You can thus navigate to the page(s).

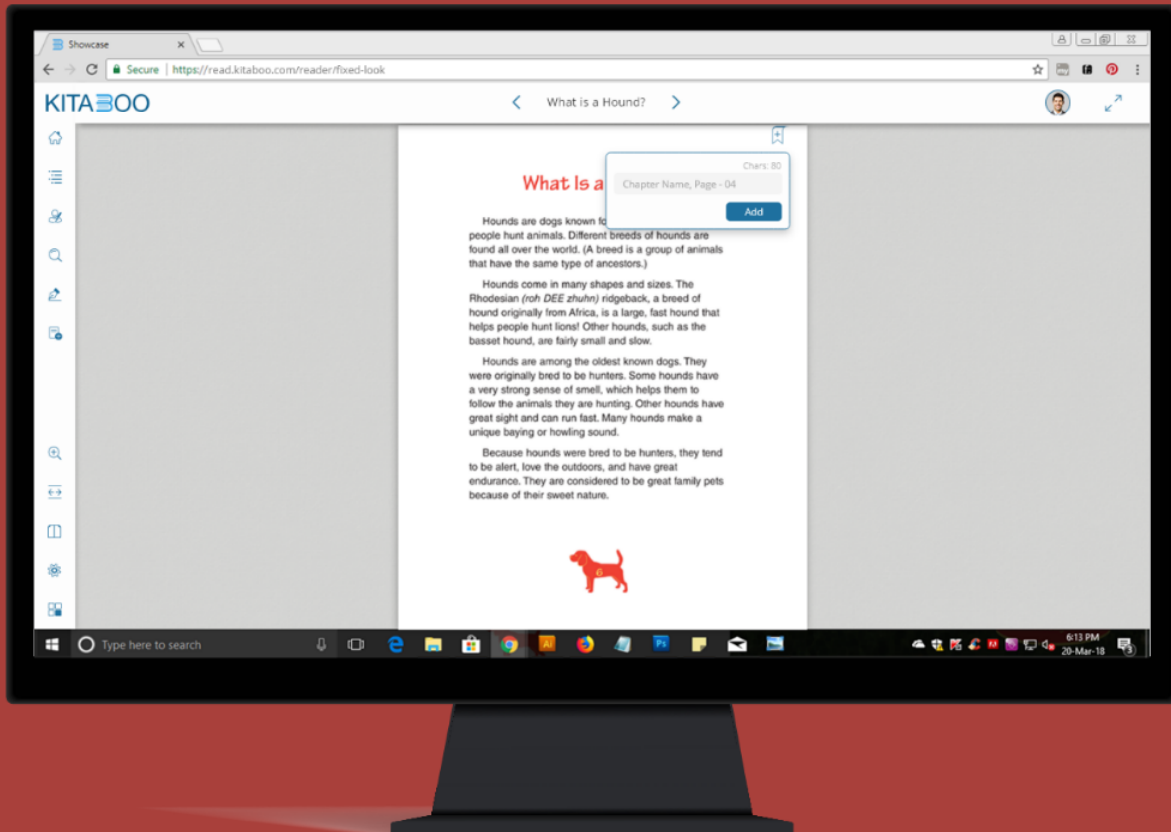
Tips

- Watch the search results being updated as you keep typing. If you find what you are looking for in the results, you don't need to type the entire search string.
- Users can search even when selecting a word or context via the contextual pop-up.

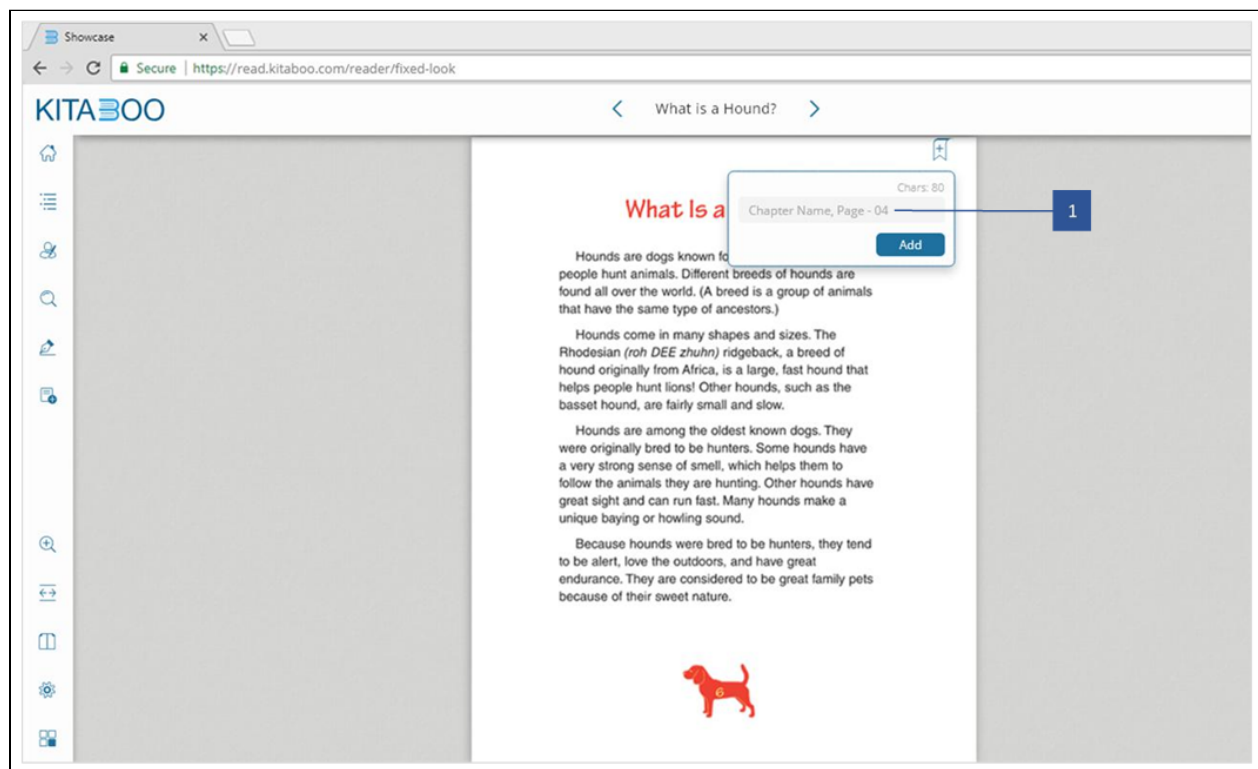
13. Bookmark

Bookmarks make it easy for you to remember pages you want to return to later. You can access bookmarked pages in the Table of Contents in the **Bookmark** section.

Bookmark



13.1 Adding a Bookmark

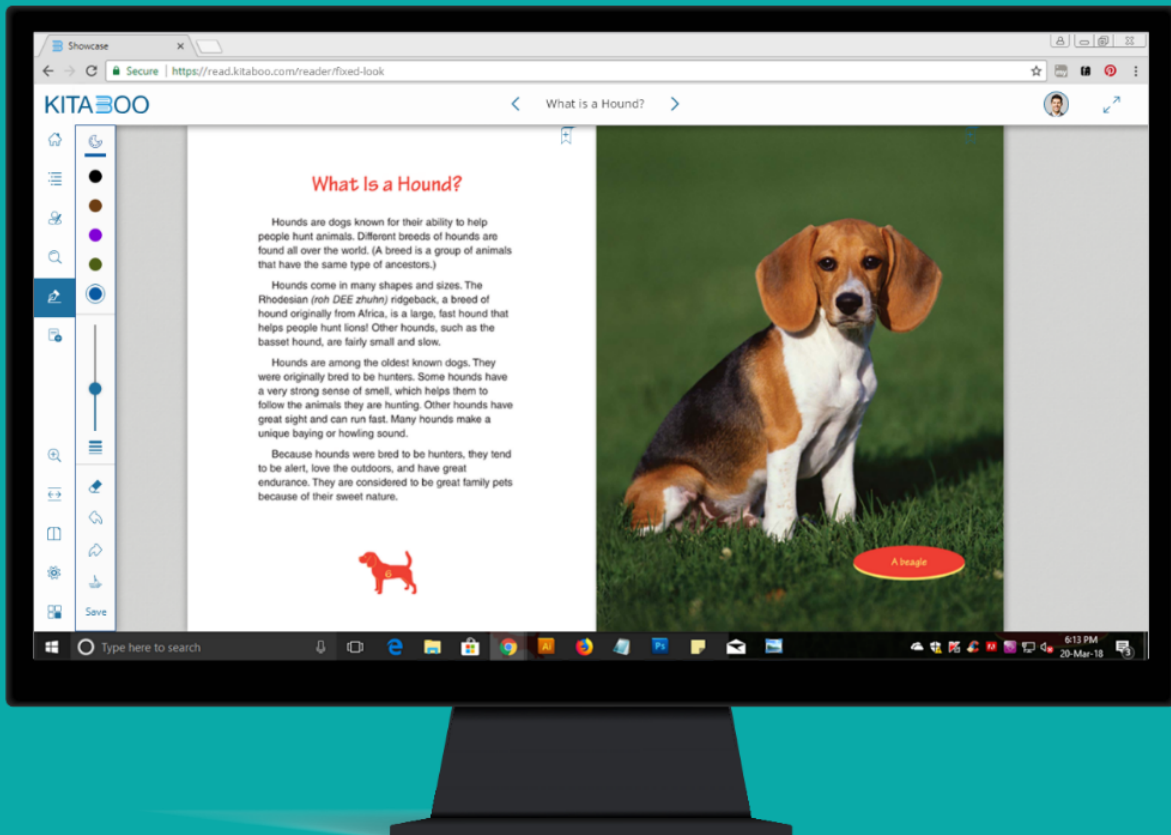


Name your bookmark so that you can easily identify it later in the **Bookmark** section of the Table of Contents. Click or tap **Add** to save changes.

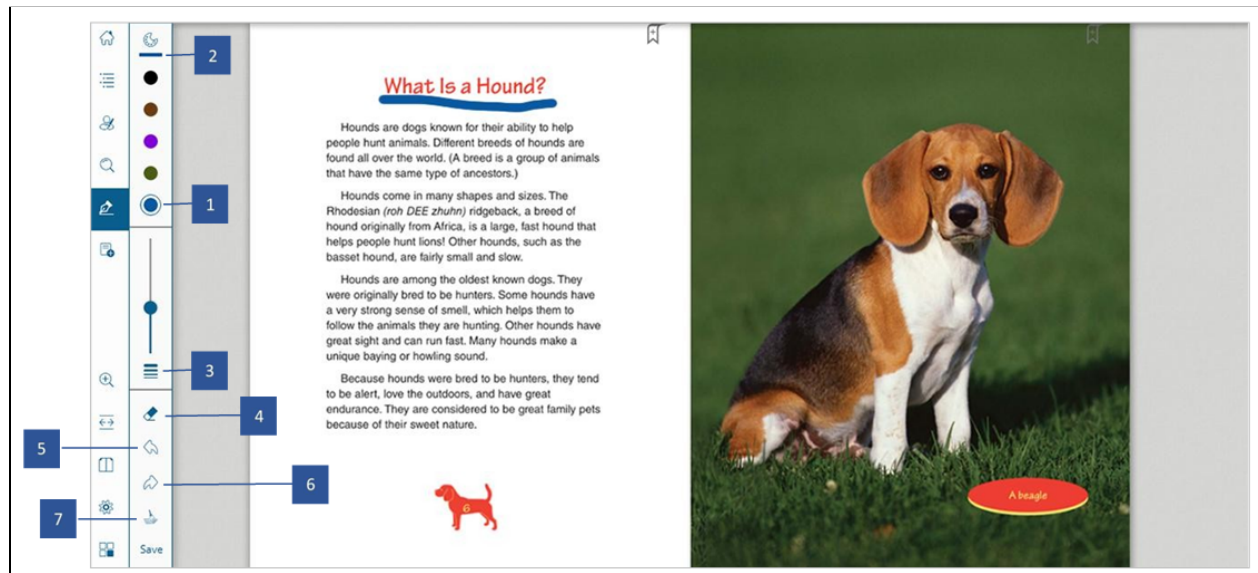
14. Pen Tool

You can use the Pen tool for inserting on-page annotations. As a student, you can submit your annotations to your instructor, and the latter can annotate on students' ebooks for them to review.

Pen Tool



14.1 Pen Tool: Features

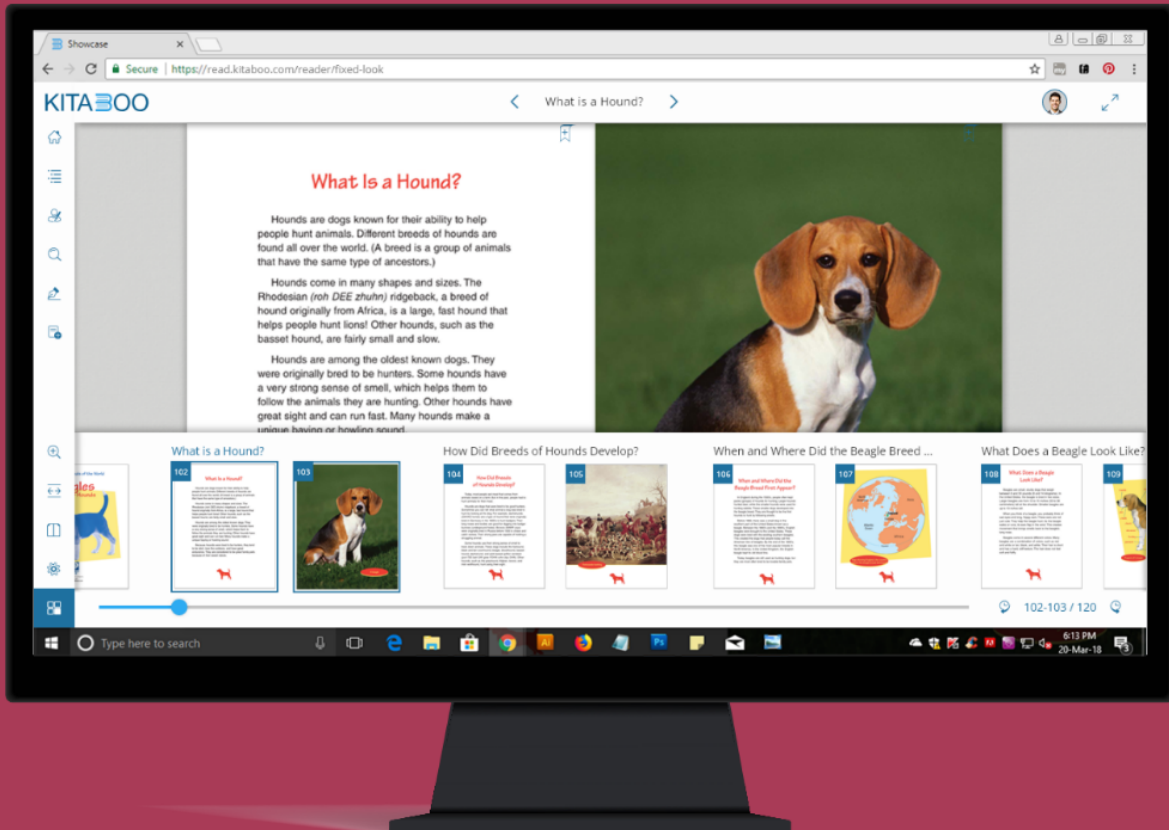


1. Use your hand or mouse to draw something on a page.
2. Click on the **Color Palette** icon enables you to choose a color code for the pen tool.
3. Click on the **Thickness** icon lets you choose the desired thickness for the pen.
4. Click on the **Eraser** icon enables you to erase the content drawn on the page.
5. Click on the **Undo** icon lets you go one step backward.
6. Click on the **Redo** icon lets you revert the changes done by the **Undo** button.
7. Click on the **Clear All** icon enables you to reset all data that has been entered on the page.

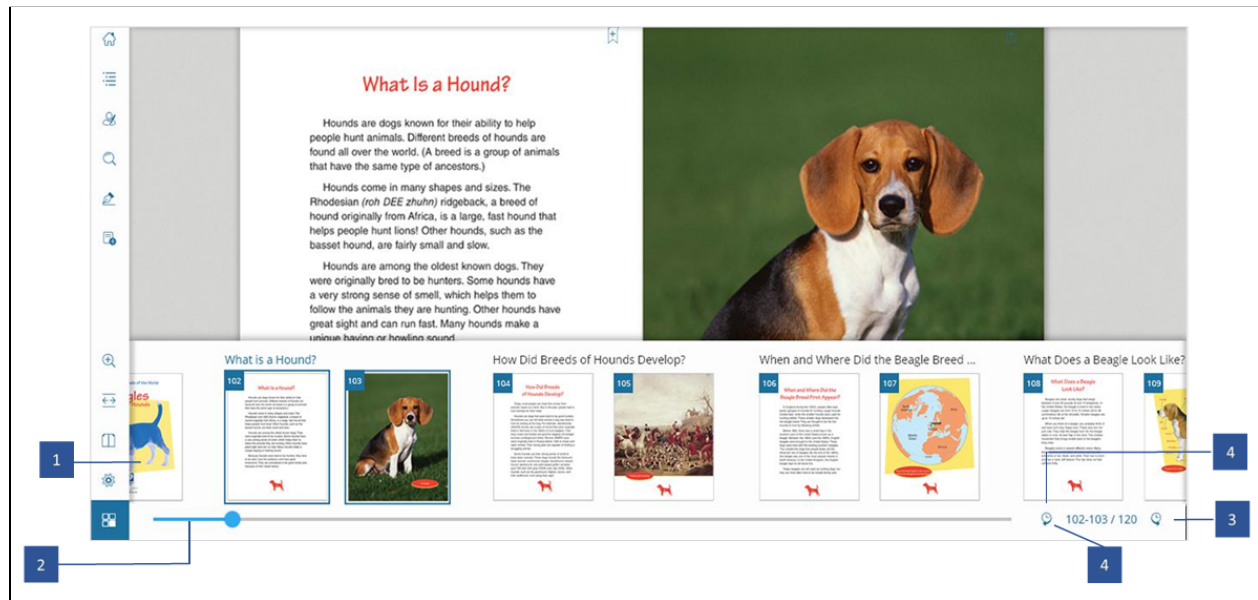
15. Thumbnails

A thumbnail view makes it easy for you to browse a book via page visuals. It is convenient to search a page of a book quickly once you identify it visually through the thumbnails.

Thumbnails



15.1 Thumbnails View



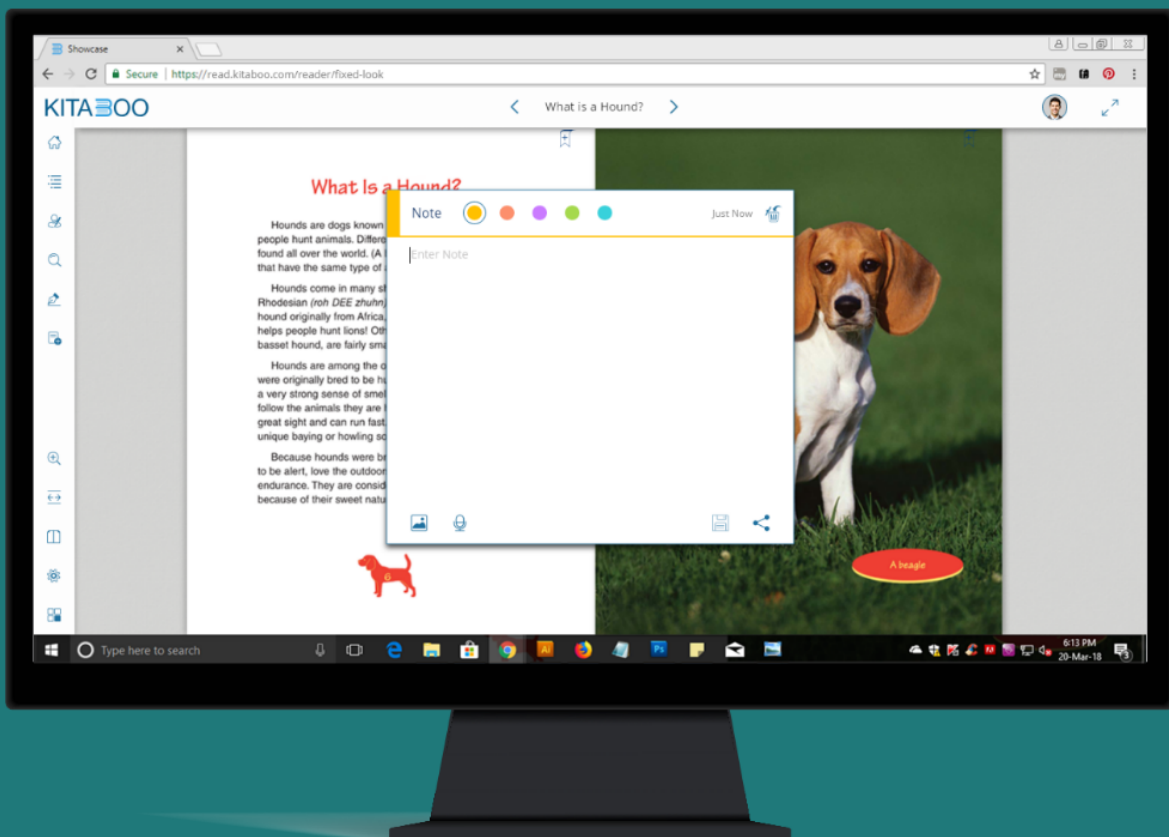
1. Thumbnail View: Enables you to browse a book using large thumbnails that helps you easily identify and navigate to the desired page.
2. Slider: Lets you quickly scroll and navigate to the desired page. The page thumbnails slide along with the slider.
3. History: Enables you to return to the previously visited page with the help of the **History** icons. Your surfing history gets saved post navigation to a page.
4. Go to Page: Navigates you to a page number you have in your mind.

16. Notes

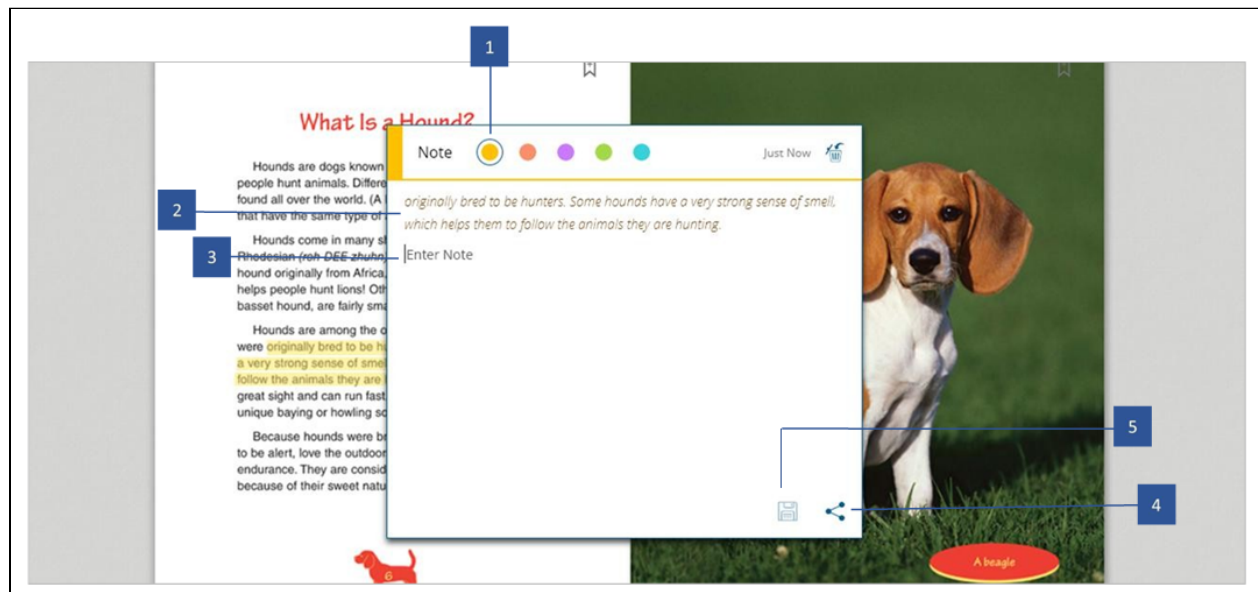
Notes help you create useful references while reading. You can create any number of notes anywhere in a book for your own use, and also share them with others.

You can also associate your note with a word, a phrase, a sentence, a paragraph, or multiple paragraphs to retain context and make the best use of it.

Notes

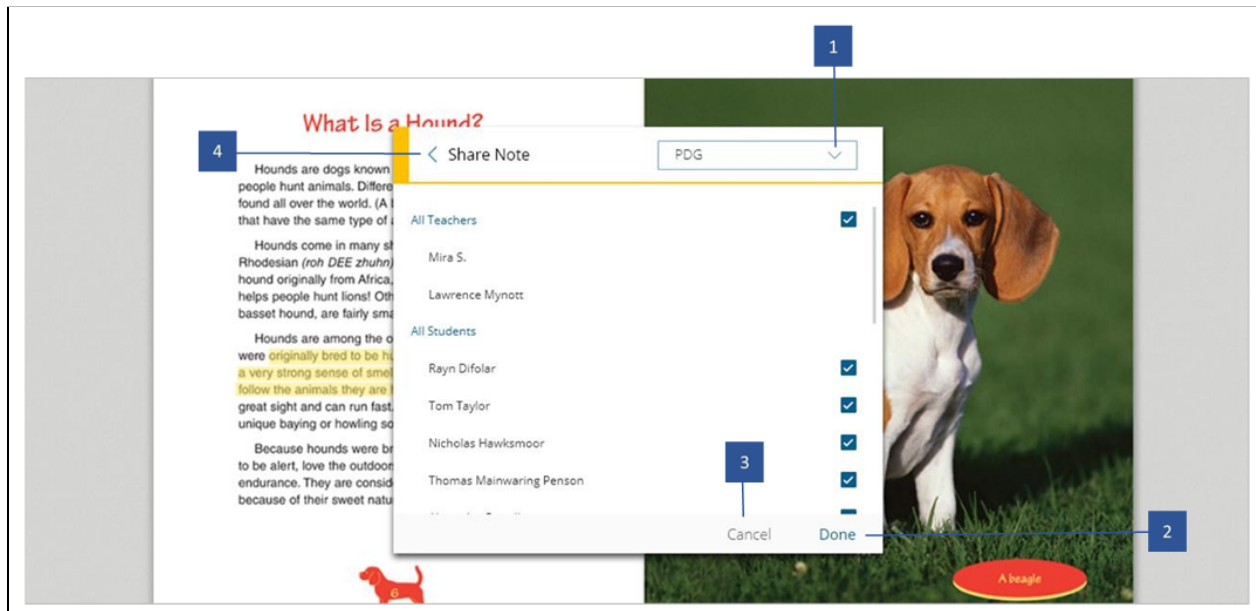


16.1 Adding a Note



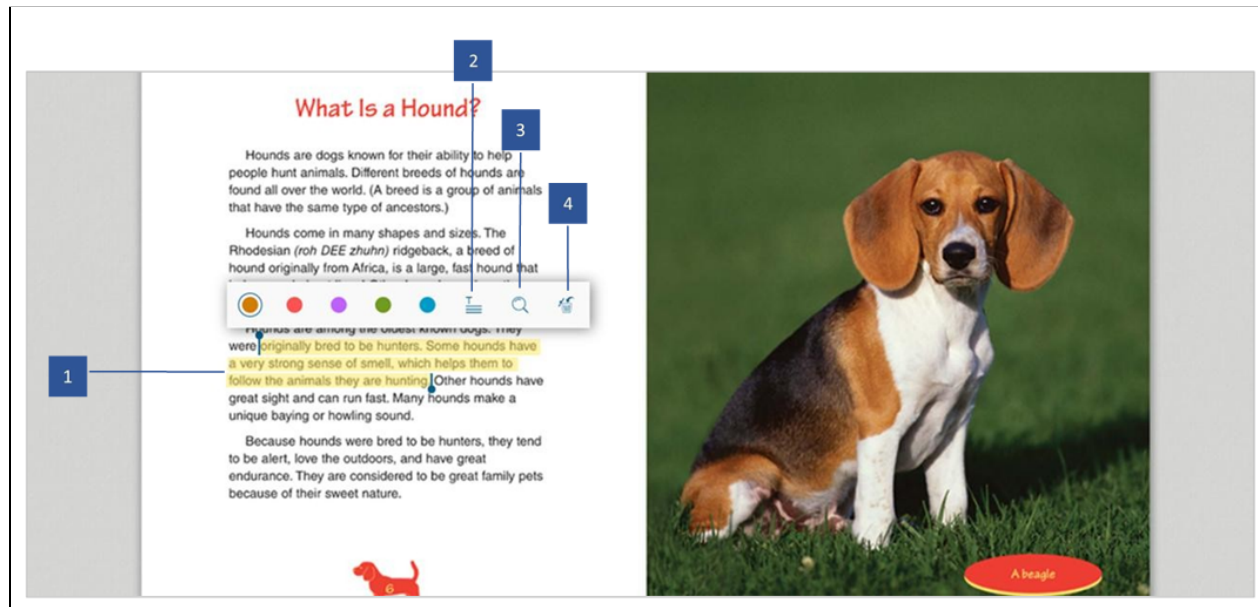
1. Color Options: Indicate how important a note is. The yellow color indicates a normal note. Clicking on the **Important** icon would change the color button to red and mark it as an important note.
2. Context: Displays the highlighted text while creating a contextual note.
3. Input Panel: Allows you to enter a note you would like to associate with the highlight.
4. Share: Lets you share your note with other users of an ebook.
5. Save: Lets you save the note along with the highlight.
6. Delete: Cancels the note associated with the text.

16.2 Sharing a Note



1. Share Note Pop-up: This screen appears on tapping the **Share** button along with the option to select a class and students with whom you want to share a note.
2. Done: Lets you share a note once you click the **Done** button.
3. Cancel: Lets you exit the pop-up once you click the **Cancel** button.
4. Backward Arrow: Allows a user to go back to a note anytime by clicking on it.

16.3 Contextual Note



1. Long press and drag to highlight a section of text with a color of your choice. The red color should be used if you want to mark a highlight as important.
2. Note: Enables a user to create a note that can be associated with the contextual text. You need to click or tap the **Note** icon for this.
3. Search: Lets you search the highlighted text across an ebook for other instances.
4. Delete: Clears a highlighted text.

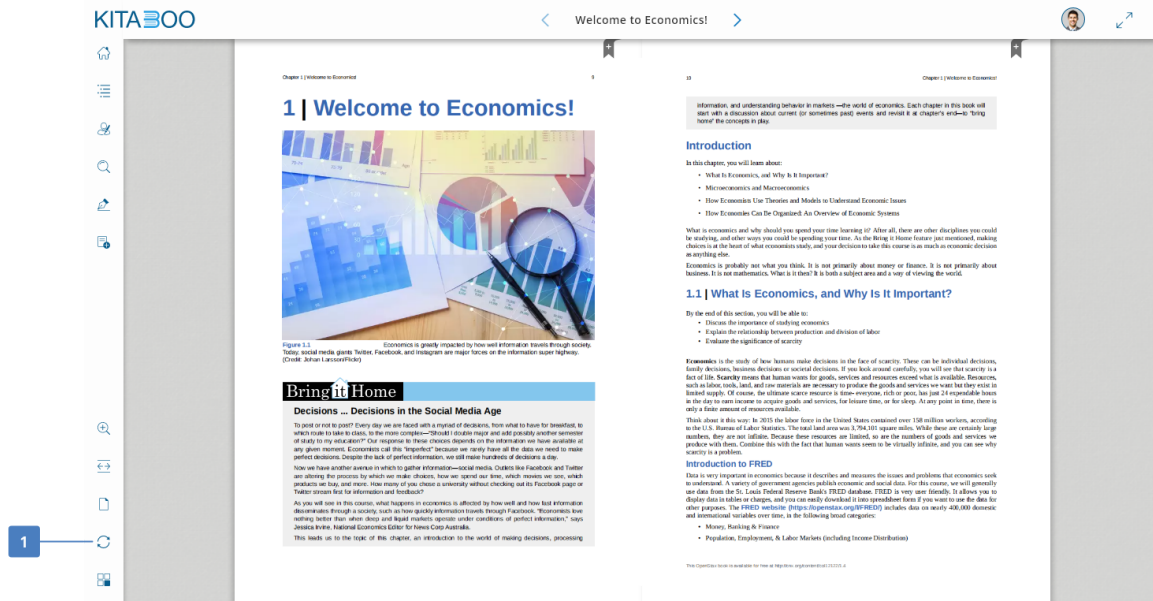
17. Sync to the Furthest Page

Sync to the furthest page helps you to navigate directly on the furthest page viewed by you.

Sync to the Furthest Page



17.1 Sync to the Furthest Page Icon

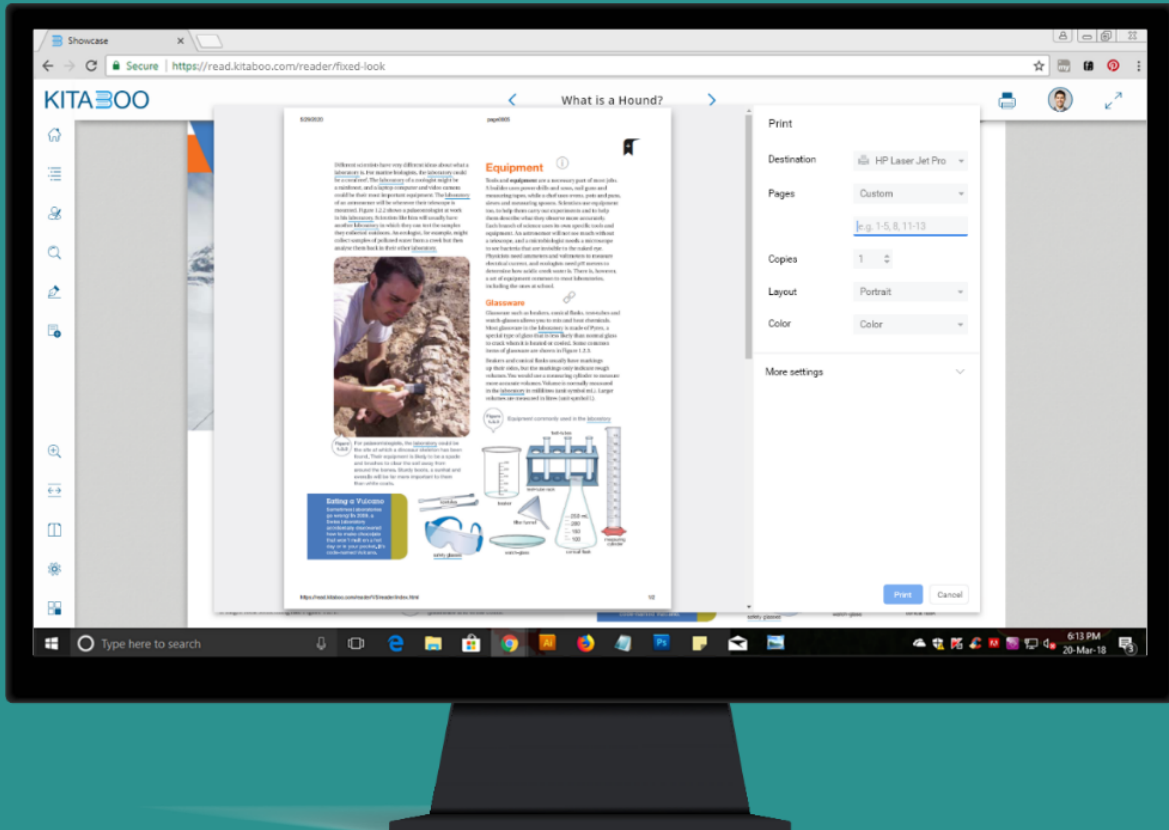


Sync to the Furthest Page Icon: Navigates quickly to the furthest page of a book viewed previously by a user.

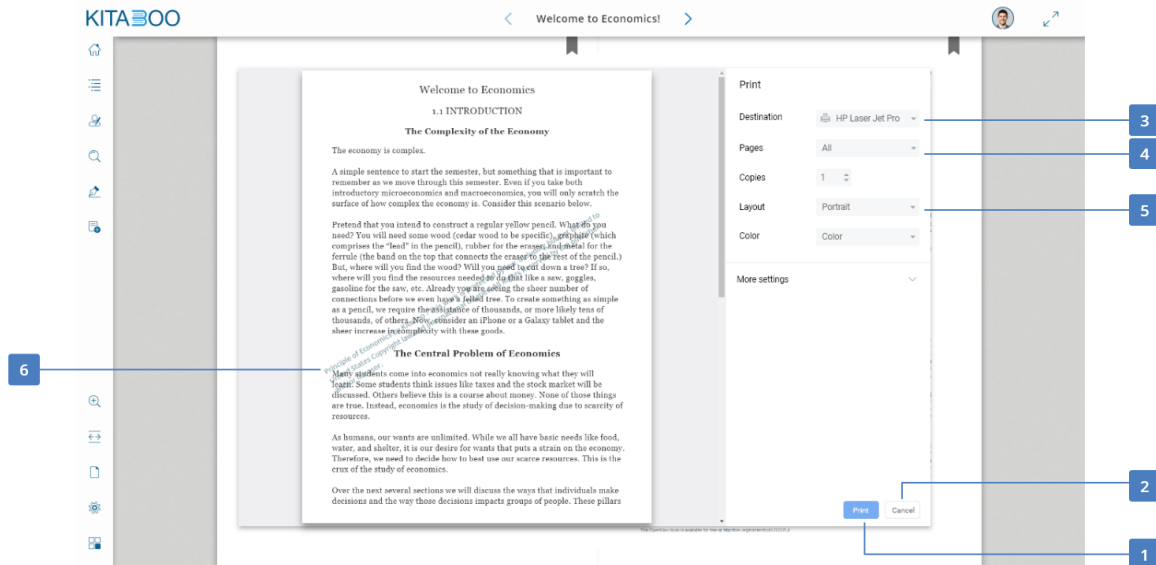
18. Text Watermark

You can use the text watermark to restrict an unauthorized distribution of content, and also to reserve the copyrights.

Text Watermark



18.1 Text Watermark Page

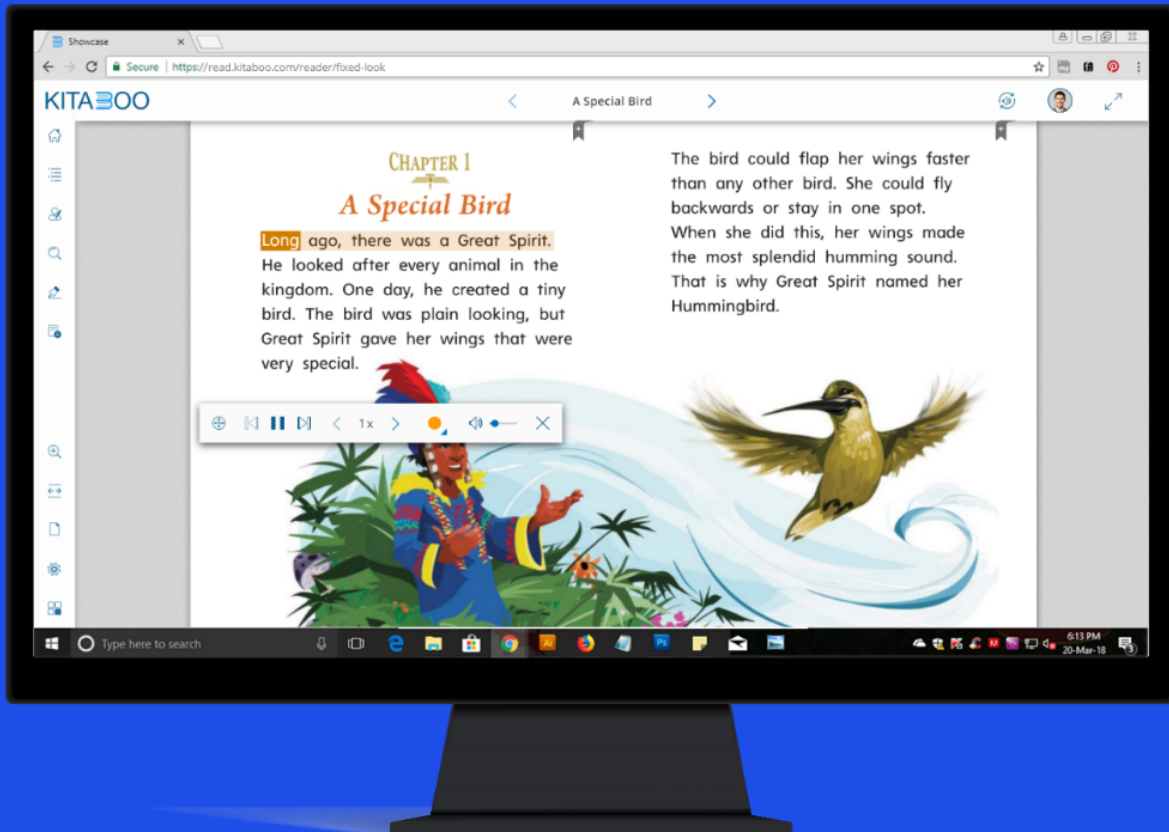


1. Save: Saves and lets you print the selected number of pages along with the watermark text.
2. Cancel: Closes the **Print** window.
3. Destination: Lets you save the selected pages in a desired location and file format.
4. Pages: Allows you to print all the pages or the selected number of pages as per your preference.
5. Layout: Lets you define a layout, like portrait or landscape for printing the selected pages.
6. Watermark: Gets printed on each page, and is also customizable.

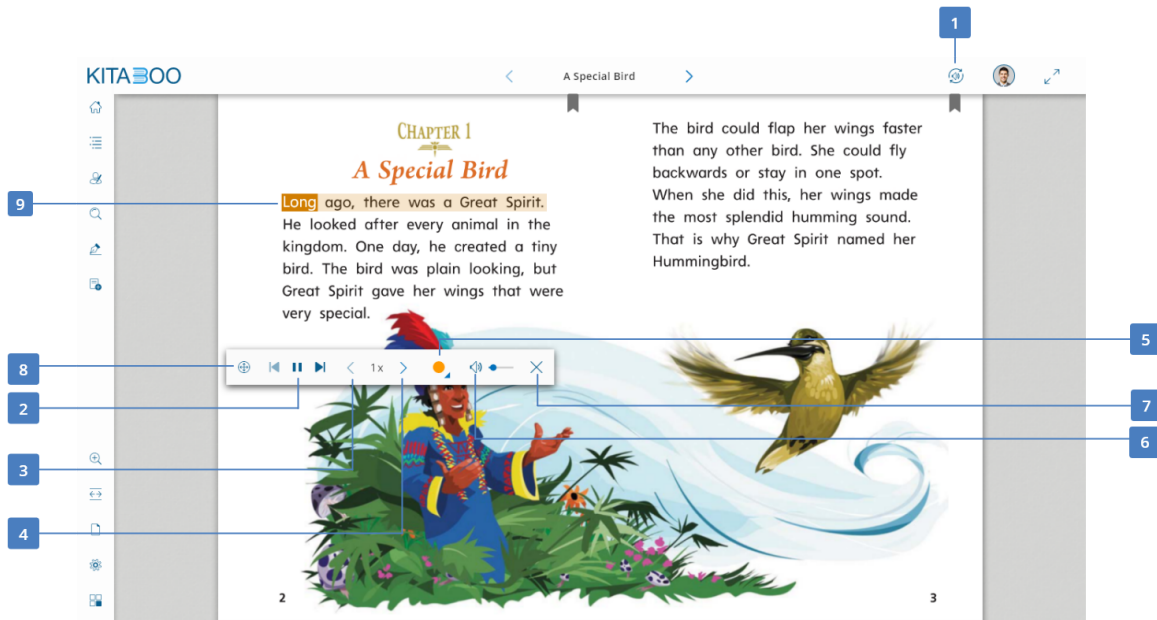
19. Sentence Level Highlight

You can use either the word level or the sentence level highlight while dictating text in audio sync and read aloud.

Sentence Level Audio Sync



19.1 Sentence Level Audio Sync

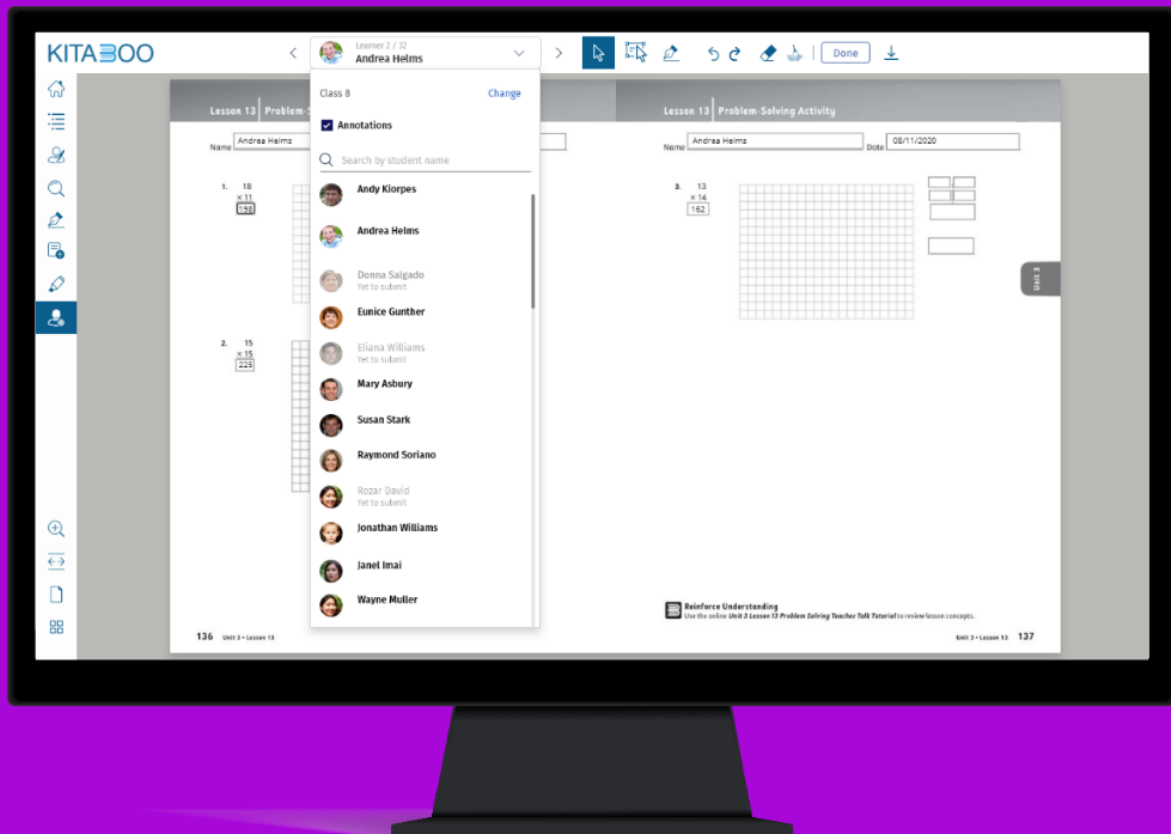


1. Audio Sync: Starts the audio syncing process along with the sentence highlight.
2. Pause/Play: Pauses or plays the ongoing dictation.
3. Previous: Decrease the speed of a dictation.
4. Next: Increases the speed of a dictation.
5. Highlight Color Picker: Provides a sentence or a word with the highlight color options.
6. Volume: Increases, decreases, or mutes the volume of a dictation.
7. Close: Closes the audio player.
8. Drag and Drop: Allows dragging and dropping the audio player anywhere on the page.
9. Highlight: Highlights a sentence or a word.

20. Teacher Review:

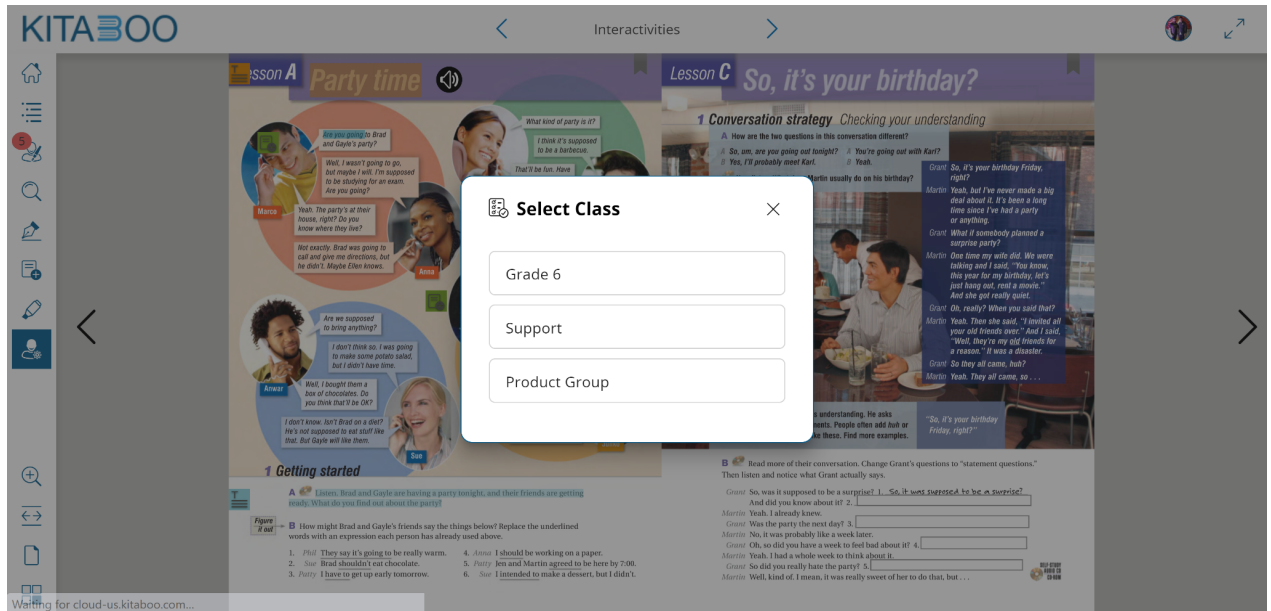
You can review the student submitted, fill in the blanks and annotation marking using the review feature and provide instant feedback to the student.

Teacher Review

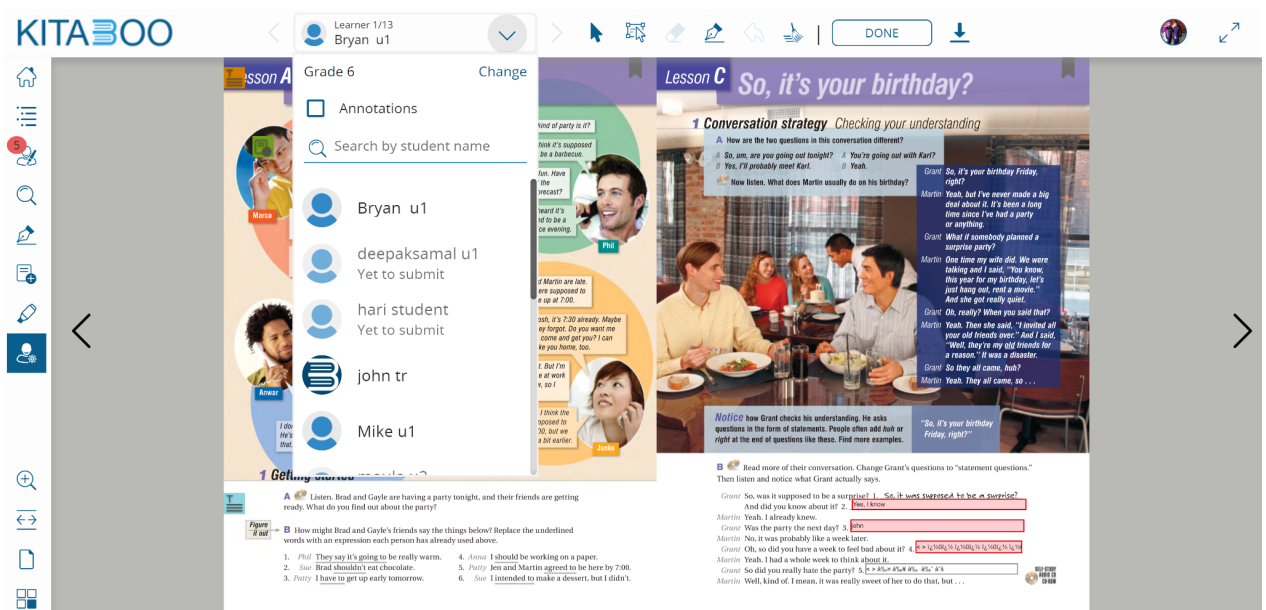


20.1 Class Selection

On clicking the teacher review icon, a class selection screen will be launched which will show a consolidated view of all the available classes with which that specific teacher is associated.



21.1 Student Selection:



1. **Change:** Users can also change the class if they want to switch to some other class by clicking the change button.

2. **Annotation :** So if the user enables the annotation option and selects any student then all teachers will be able to view both annotations and submitted FIB for that student

3.**Search :**User can also search for a specific student by typing the name of that student in the search box

4.**Student selection area :**Here users can see a list of all available students within that selected class with students with data submission marked in enable/ dark mode and students with no data submission marked in disabled/ grey mode.

KITABOO Log in < Learner 1/13 Bryan u1 >

1 **2**

Mighty Unscrambler

It's fun to unscramble mixed-up words. For example, **tyouren** can be rearranged to make the word **country**. In the box below, the words have been taken from your reading lesson but the letters have been mixed up. You need to look at the mixed-up words in the first column and write the correct words in the other column. The first person to unscramble all of the words correctly will be the 'Mighty Unscrambler' of the week!

examination money church trade teachers fees

Mixed-up words	Unscrambled words
loscoh	school
yemon	money
huerhc	trade
sefe	safe
dtare	trade
minaxenotia	examination
retahces	

Phonics and Pronunciation

Read the words below out loud. Then circle the words that do not have the short e vowel sound. Remember, the short e sounds like e in 'egg'.

hen	better	bead	wedding
went	dream	letter	send
fence	merry	then	decide

Grammar

Adjectives

pretty	intelligent	delicious	greedy
lazy	difficult	pleasant	angry

Choose a suitable adjective from the box to fill in each of the spaces below.

a [] evening

a [] test

a [] cake

an [] boss

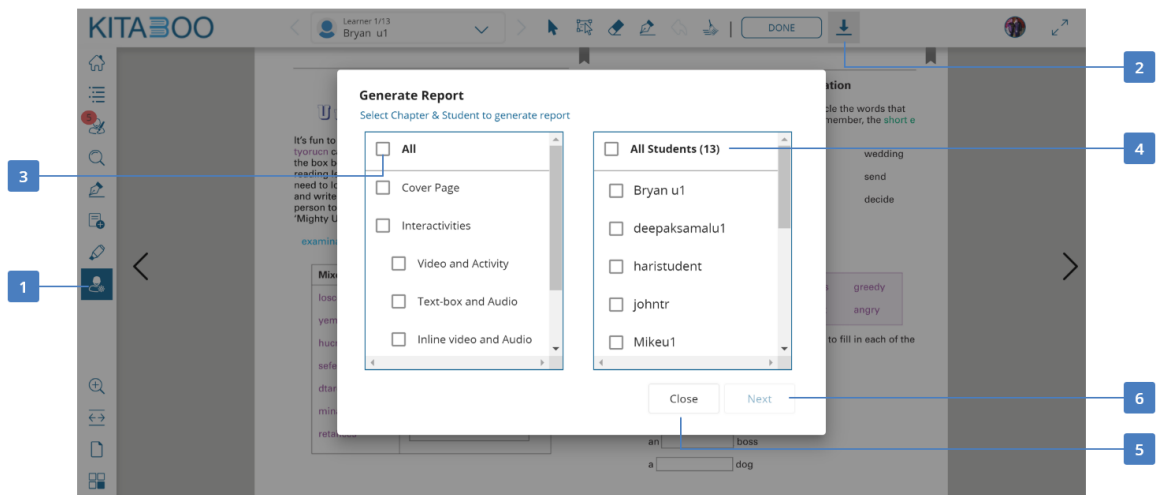
a [] dog

3 **4** **5** **6** **7** **8** **9** **10**

1. **Next student:** Teacher can navigate to next student
2. **Previous student:** Teacher can navigate to previous student
3. **Student profile:** Teacher can view list of student and select desired student for review

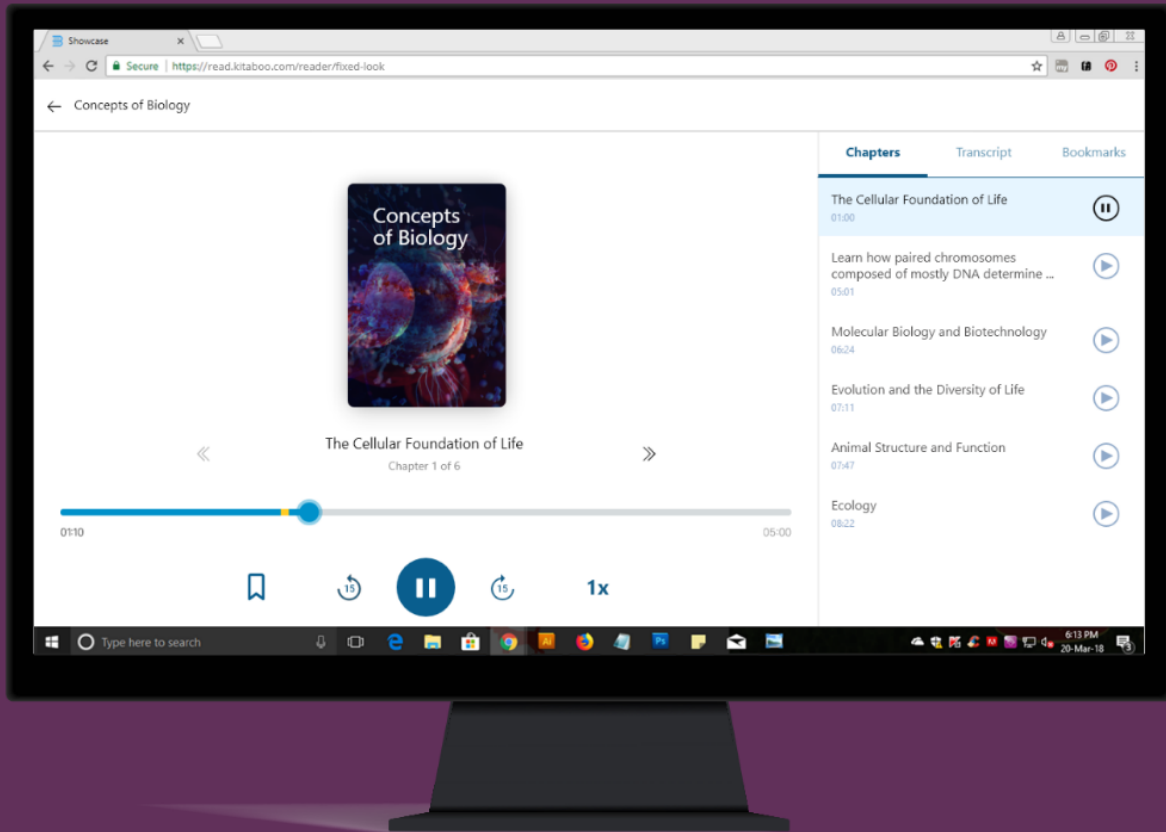
4. **Provide Group Feedback:** Teacher can select multiple FIB submitted by the student using this option
5. **Pen tool:** Teacher can annotate and Doodle in different colours
6. **Eraser:** icon enables you to erase the content drawn on the page.
7. **Undo:** Teacher can revert back active session changes.
8. **Clear:** Teacher can clear the student submitted answer and give another chance to resubmitted the data again for review.
9. **Thumbnail view:** Teachers can easily check the submitted pages using the thumbnail view option and jump to a specific page which is submitted for review.
10. **Done:** The done button will be enabled once the teacher has provided any review and on clicking it teacher review will be saved and submitted, which can be viewed by the student
11. **Download:** The teacher can also download the FIB report by clicking on the download button

22.1 Downloading Report



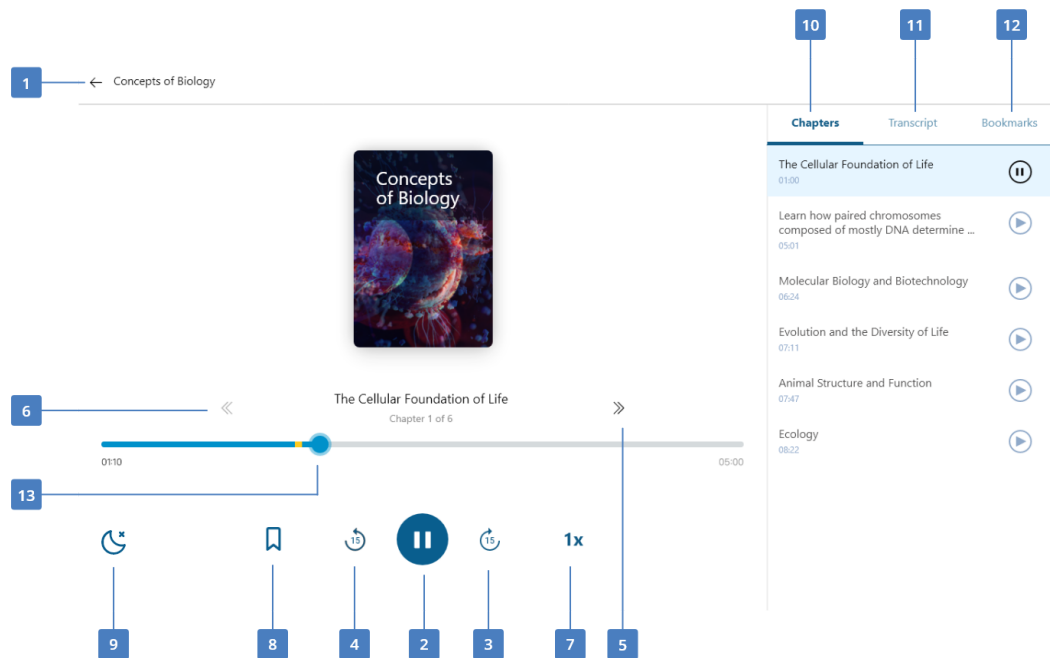
1. Teacher Review: Displays the list of students associated with a class.
2. Generate Report Link: Displays the **Generate Report** window with the chapters and students list.
3. Chapter Selection: Generates the FIB submission report for the selected chapter.
4. Student Selection: Generates the FIB submission report for the selected student.
5. Close: Closes the **Generate Report** window.
6. Next: Takes you to the email confirmation window, and sends the FIB submission report to the added email IDs.

Audio Book



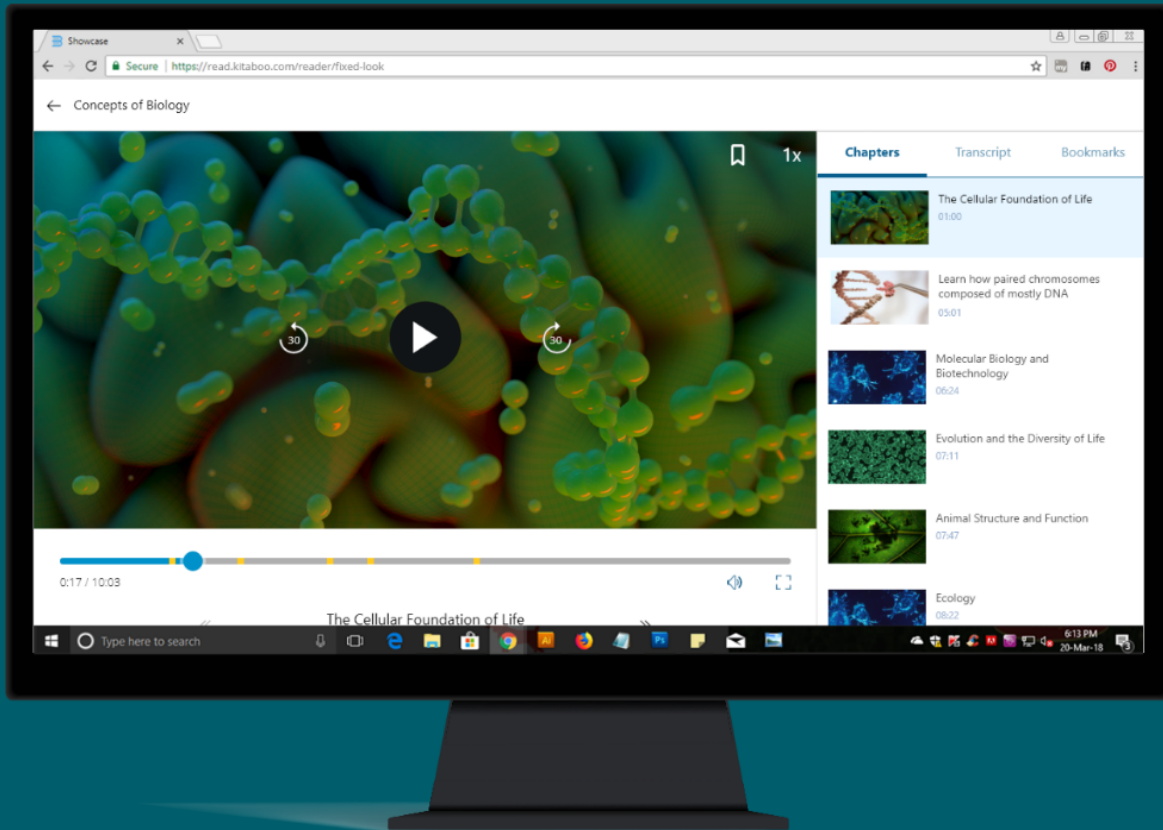
21. Kitaboos Audio Book

Audio Book Overview



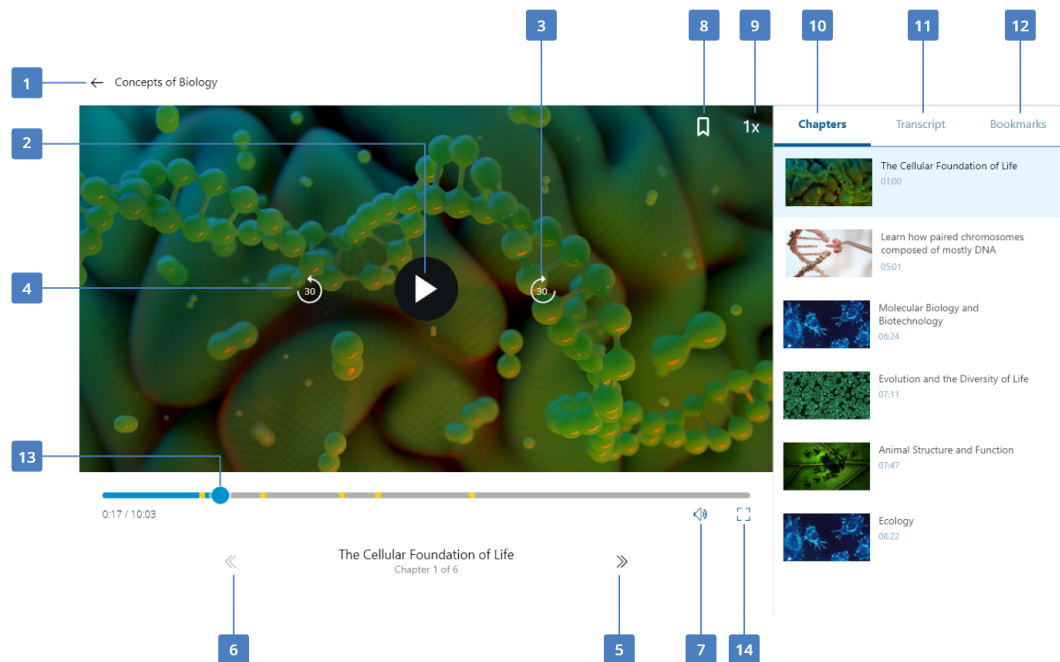
1. Back to Shelf: Takes you to the bookshelf where you can read, and add ebooks and other resources.
2. Play/Pause: Plays or pauses the ongoing audio.
3. 15 Seconds Forward: Takes you 15 seconds forward for the ongoing audio.
4. 15 Seconds Backward: Takes you 15 seconds backward for the ongoing audio.
5. Next Chapter: Navigates to the next chapter.
6. Previous Chapter: Navigates to the previous chapter.
7. Speed Controller: Sets the speed of audio narration.
8. Bookmark: Adds a bookmark.
9. Sleep Timer: Adds the sleep timer.
10. Chapters: Displays the chapters.
11. Transcript: Display an audio transcript.
12. Bookmarks: Displays the added bookmarks.
13. Seek Bar: Helps to navigate to anywhere on the progress bar.

Video Book



22. Kitaboo Video Book

22.1 Video Book Overview



1. Back to Shelf: Takes you to the bookshelf where you can read, and add ebooks and other resources.
2. Play/Pause: Plays or pauses the ongoing audio.
3. 15 Seconds Forward: Takes you 15 seconds forward for the ongoing audio.
4. 15 Seconds Backward: Takes you 15 seconds backward for the ongoing audio.
5. Next Chapter: Navigates to the next chapter.
6. Previous Chapter: Navigates to the previous chapter.
7. Volume Controller: Helps increase or decrease volume or mute the volume.
8. Bookmark: Adds a bookmark.
9. Speed Controller: Sets speed of the audio narration.
10. Chapters: Displays chapters.
11. Transcript: Displays an audio transcript.
12. Bookmarks: Displays the added bookmarks.
13. Seek Bar: Helps to navigate anywhere on the progress bar.

hurixdigital



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